

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education to
“Conduct the District’s Business in Public”
CLOSED SESSION – 6:30 p.m.
OPEN SESSION – 7:00 p.m.

District Office Board Room
4034 Irving Place, Culver City, CA 90232

July 10, 2012

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Karlo Silbiger, President
Katherine Paspalis, Esq. Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Reinstatement of Pupil Services Case #06-11-12
- 3.2 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)
- 3.3 Public Employment (Pursuant to GC § 54957)
Title: Interim Superintendent

3.4 Public Employee Appointment (Pursuant to GC §54957)
Title: Superintendent

3.5 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 1
Classified Personnel Services Report No. 1

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees
Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING** - None

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – April 24, 2012; Minutes of Regular Meeting – May 8, 2012
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for the Certificated Personnel Reports No. 1
- 9.4 Approval is Recommended for the Classified Personnel Reports No. 1
- 9.5 Approval is Recommended for the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

10. **AWARDS, RECOGNITIONS AND PRESENTATIONS**

10.1 California District 25 Little League Challenger Program

11. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Members of the Audience
- 11.4 Members of the Board of Education

12. **INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Board Statement of the District's Support and Adherence to a Policy of Nondiscrimination
- 12.2 Acceptance of Compensation Report of the Members of the Board of Education

13. **RECESS (10 Minutes)**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items**

- 14.1a Approval is Recommended for the Employment Contract Between the Board of Education and Eileen Carroll as Interim Superintendent of Schools Effective July 1, 2012 in Accordance with Provisions of the Contract
Motion by _____ Seconded by _____ Vote _____

- 14.1b Approval of Contract for Employment of Superintendent for Culver City Unified School District

Motion by _____ Seconded by _____ Vote _____

14.1c Adopt Findings of Staff Report Denying Innovatory School for Professional Youth (ISPY) Charter School Petition

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items

14.2a Approval is Recommended for the Reinstatement of Pupil Services Case #06-11-12

Motion by _____ Seconded by _____ Vote _____

14.2b Second Reading and Adoption of Revised Administrative Regulation and Board Policy 6163.4, Student Use of Technology

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items - None

14.4 Personnel Items

14.4a Approval is Recommended for the Emergency Permit, Declaration of Need for Fully Qualified Educators

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS

15.1 "Fracking" in Culver City

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

July 24 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.
September 11 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>April 24, 2012</u>
Place:	<u>District Administration Office</u> <u>4034 Irving Place</u> <u>Culver City 90232</u>	Time:	<u>6:00 p.m. – Public Meeting</u> <u>6:01 p.m. – Closed Session</u> <u>7:00 p.m. – Public Meeting</u>

Board Members Present

Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

Staff Members Present

Patricia W. Jaffe, Superintendent
Ajay Mohindra
Eileen Carroll

Call to Order

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Gustavo Cruz led the Pledge of Allegiance.

Report from Closed Session

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

Mr. Silbiger suggested moving item 14.3d up on the agenda to follow the Consent Items. He also stated that items 9.11 and 9.12 are being pulled to read out. It was moved by Ms. Siever and seconded by Ms. Paspalis to adopt the April 24, 2012 agenda as amended. The motion was unanimously approved.

9. Consent Agenda

Mr. Silbiger called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Siever requested that item 9.2 be withdrawn. It was moved by Ms. Chardiet and seconded by Ms. Goldberg to approve Consent Agenda Items 9.1, and 9.3 – 9.10 as presented. The motion was unanimously approved.

- 9.1 Minutes of Special Meeting – February 7, 2012; and Minutes of Regular Meeting – February 28, 2012
- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 15
- 9.5 Classified Personnel Reports No. 15
- 9.6 Enrollment Report
- 9.7 Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints
- 9.8 Members of the Culver City High School Track Team to Attend State Championships in Fresno, California, May 31-June 2, 2012
- 9.9 Culver City Middle School 7th Grade GATE Students to Attend Astro Camp in Idyllwild, California, April 30-May 2, 2012
- 9.10 Culver City High School Lacrosse Team to Attend Tournament in San Diego, California, June 29-July 1, 2012

9.2 Approval is Recommended for Purchase Orders and Warrants

Ms. Siever congratulated Mr. Mohindra as the new Assistant Superintendent of Business Services. She wanted to confirm that the object code for consultants was 5860 as reflected on one of the pages in the Purchase Orders. Mr. Mohindra stated that consultants are usually object codes 5810 or 5850. Ms. Paspalis wanted to clarify that Mr. Mohindra is not an Assistant Superintendent at this time and that he still at consultant status. It was moved by Ms. Paspalis and seconded by Ms. Goldberg that the Board approve the Purchase Orders and Warrants from

March 17, 2012 through April 13, 2012 as presented. The motion was unanimously approved.

9.11 Approval is Recommended for the Proclamation in Recognition of Teacher Appreciation Week (May 7-11, 2012)

Ms. Goldberg read the Proclamation in commendation for Teacher Appreciation Week. David Mielke accepted the Proclamation on behalf of the teachers.

9.12 Approval is Recommended for the Proclamation in Recognition of Classified Employee Appreciation Week (May 21-25, 2012)

Ms. Siever spoke about how important the classified staff is to the District and that they are often unrecognized. She read the Proclamation and Mrs. Hamme accepted the Proclamation on behalf of the classified employees. It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the items 9.11 and 9.12 as presented. The motion was unanimously approved.

14. Action Items

Business Items

14.3d Authorization for Staff to Enter into Contract Negotiations with Selected Solar Vender

Mrs. Jaffe spoke about her meeting with Mr. Clyde Murley to review the proposals from three solar vendors. Mr. Murley summarized prior events that led up to the current meeting. He addressed issues that were discussed at the meeting such as trying to keep the architectural design of the school. Mr. Murley also spoke about what proposals addressed the high efficiency designs with the carport. He suggested proceeding with the Sunpower Proposal. Mr. Murley provided the Board with information on the company. Further discussion ensued about where the panels would be located. Mr. Silbiger asked if there was a way to write in the contract language stating that if the lot is not ready in time that the panels can get installed at a different location. Mr. Murley confirmed it would be possible. The timeline was also discussed and Mr. Murley stated that installation would happen by the fall semester. Mr. Siever asked if Mr. Johnson had reviewed the information and if he agrees with the company. Mr. Johnson confirmed that the Environmental Sustainability Committee has been working closely with Mr. Murley. The Board decided to move forward with the Sunpower contract. They amended the motion stating That the Board of Education authorizes the Superintendent or Superintendent's designee to enter into contract negotiations with Sunpower. It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board authorize the Superintendent or Superintendent's designee to enter into contract negotiations with Sunpower. The motion was unanimously approved.

10. Awards, Recognitions and Presentations

10.1 American Citizenship Awards

Mrs. Jaffe and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of April. The recipients were Margaret Lezcano from El Marino School; Matthew Lopez from El Rincon Elementary; Ivette Enriques from La Ballona School; Frances Horwitz Linwood E. Howe School; Audreen Fune from Farragut School; Gizel Ruzega from Culver City Middle School; Nicholas Mizel from Culver Park High School; and Robert Myers from Culver City High School. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting

10.2 AVPA Recognition/Music, Film, Theatre, and Dance

Tony Spano spoke on behalf of the AVPA Department. He thanked the companies that have supported the AVPA and called the theater students to come up for their commendations. The film students were also acknowledged and the students in the Club 34 class. The Music Department was then introduced. Gustavo Cruz, President of Pink Elephant Mucis, provided the Board with information on the different classes and workshops that are offered. He thanked the Board for their continued support of the program. The dance program was also recognized.

10.3 Spotlight on Education - Culver City Middle School and Linwood E. Howe Elementary School

Jon Pearson, Principal at the Culver City Middle School, presented Mrs. Jaffe and the Board with a plaque recognizing the middle school as a School to Watch. He then presented the Board with the information regarding the changes and data on student improvement. Mr. Pearson also spoke about the changes in their Mission Statement; and the bell schedule being rearranged to allot time for intervention sessions. Rick Barclay and teachers for Young Storytellers showed a DVD with the class putting together a show. Ms. Paspalis thanked Mr. Pearson for his presentation and stated that she appreciates what really goes on at the core at the middle school. Ms. Siever thanked him for his presentation and commended the way he has handled intervention.

Amy Anderson, Principal at Linwood E. Howe Elementary, provided the Board with the updated Mission Statement at the school and spoke about the key words that reflect the core of the school. Ms. Anderson provided the Board with test score information and spoke about the programs being provided such as Caring School Communities, Anti-Bullying programs; The Arts Program; Hiking Vikings; and Living Greener (Green 5 Program). She also spoke about her intervention programs.

10.4 Update on Immersion Programs

Tracy Pumilia and Jon Pearson provided an update on the plans for the Immersion Program and the transition from the elementary program to the middle school program. Ms. Pumilia addressed the recommendation that were provided by the Strategic Planning Committee. Ms. Pumilia responded to questions from the audience regarding the program. Board members thanked Ms. Pumilia and Mr. Pearson and commended them on all of their hard work and implementation

11. Public Recognition**11.3 Student Representatives' Reports****Middle School Student Representative**

Kaelyn Gselman, Culver City Middle School Student Representative, was not present.

Culver Park Student Representative

Jessica Delgado, Culver Park High School Student Representative, reported on the possible move of Culver Park to the Adult School and reaction from students.

Culver City High School Student Representative/Student Board Member

Robert Myers, Student Board Member, reported on activities at Culver City High School, including the success of the ASBA Election Rally and stated he was thanks to the high school for his American Citizenship Award. He announced that the high school held a Blood Drive today and stated that upcoming activities included a Yard Sale on Saturday and a Pep Rally at lunch. Mr. Myers also provided a sports update.

11.1 Superintendent's Report

Mrs. Jaffe thanked Ms. Pumilia, Mr. Pearson, Ms. Anderson, and Mr. Barclay for their presentations. She congratulated El Marino and Farragut for receiving the Distinguished School designations. Mrs. Jaffe reported on her PTA Honorary Service Awards attendance and stated it was a great success. She thanked Mr. Silbiger and Ms. Paspalis for being in the skits at the event. The athletic field project is moving forward with the DSA, but the District will still have to wait for an approval from them. The architect is going to the Adult School to take a look at it. One of the biggest issues with the move will be special education and SELPA. She also provided an update on her meeting with Eileen Carroll on the parent volunteers.

11.2 Assistant Superintendents' Reports

Ms. Carroll commended all of the presenters. She attended the Farragut Artworks at Royal T and there was great attendance. She also reported on her attendance at the Front and Center event. Today she met with all of the principals for the Arts Integration Program. Ms. Carroll reported that Monday will start the STAR testing next week.

Mr. Mohindra reported that his department is presently working on the Second Interim Report.

11.5 Members of the Board

Board Members spoke about:

- Ms. Chardiet reported on her attendance at the Artworks event and stated it was wonderful. She thanked her fellow Board members for being good sports at the Honorary Service Awards and participating in the skit.
- Ms. Goldberg reported on her attendance at the dance performance and the solar panel discussion. She thought the elementary school presentations were great and very informative.
- Ms. Paspalis reported on her attendance at the Farragut Art Works event and stated it was wonderful. The PTA Honorary Service Awards were a tremendous amount of fun. The solar review meeting yesterday was great and she commended Mr. Murley for all of his assistance and great work.
- Ms. Siever extended congratulations to Ms. Chardiet for the Service Awards and all of her hard work that went into the event. Ms. Siever reported on her attendance at the LACSTA meeting. She stated her concerns about the Culver Park students and moving the school. Ms. Siever feels that a year is too long to wait for a temporary move and she would like additional information on any possible locations.
- Mr. Silbiger reported on the City Council meeting and his attendance at LACMA. He asked that the meeting be adjourned in memory of Lia Pinkiss.

11.4 Members of the Audience

Members of the audience spoke about:

- Dr. Luther Henderson provided information on the upcoming Culver City Car Show.
- Jim Lamm, President of Ballona Creek Renaissance, announced a public workshop on April 28th regarding the Green Space plan.
- David Mielke expressed his concerns about the Culver Park students and the moving of the school. He had a great meeting with Dr. John Cruz from ELS, the Superintendent search firm. Mr. Mielke stated that he missed the last Board meeting at Spring Break and the news did not go over well regarding the actions the Board took such as increasing the hours of the Security Supervisor. He asked to rescind the May 25th furlough day if there is money for management increases.
- Jerry Chabola thanked the Board for being available Sunday night. May 23rd is the Athletic Awards. He also announced that there will be a fundraiser on May 12th at the parking lot by the Natatorium. He requested that if the student parking lot is going to be used during the summer due to construction, to please articulate that to staff. Mr. Chabola encouraged the Board to get all teachers on the Parent Portal. Ms. Siever asked why the teachers are not using the portal. Ms. Carroll stated that it is not a requirement. Board members agreed that having the teachers use the Parent Portal is something that should be done.

13. Recess

The Board recessed at 10:10 p.m. and reconvened at 10:20 p.m.

12. Information Items**12.1 Budget Update**

Mr. Mohindra presented a budget overview of the general fund. He stated that in the 2014-2015 school year the District may not have the 3% reserve. George Laase asked on the ending fund balance if the District is deficit spending. Mr. Mohindra confirmed yes. Dr. Henderson asked what the effect would be if the proposed Governor's taxes do not pass. Mr. Mohindra gave the worse case scenario. Dr. Henderson asked if the District did not hire a new Superintendent or did not spend the money on administration would that remove the District's deficit. Mr. Mohindra stated it would not.

12.2 First Reading of Revised Administrative Regulation and Board Policy 1230 – School-Connected Organizations

Steve Levin commented on the line that states the Booster Club cannot hire District employees. He feels that line needs clarification. He also stated other clarifications that need to be made and stated that there seems to be a lot of constraints that he questions if they are needed. Jeannine Wisnosky Stehlin thanked Ms. Chardiet for the event on Sunday and thanked Mrs. Jaffe for having the meeting regarding the Board Policy relating to the adjuncts. Mrs. Chabola commented that volunteers were being discussed like minimum wage employees. She then gave a brief history on the Booster Clubs in the District. Since Mrs. Chabola is in the business of insurance she addressed some of the issues that will arise with the insurance requirements for the adjuncts/volunteers. Ms. Chardiet requested additional clarification on what a school connected organization means. Mrs. Jaffe provided clarification. Further discussion ensued and the Administrative Regulation and Board Policy will be brought back for another reading.

14. Action Items**14.1 Superintendent's Items - None****14.2 Education Services Items - None****14.3 Business Services Items****14.3a 7****Second Reading and Approval of Revised Exhibit 1330(d) to Existing Administrative Regulation and Board Policy 1330 - Use of School Facilities**

Mr. Silbiger suggested continuing this item to a future meeting. It was moved by Ms. Siever and seconded by Ms. Goldberg to table this item. The motion was unanimously approved.

14.3b Approval is Recommended for the Proposed CEQA Exemption for Future Capital Project at Culver City High School

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Proposed CEQA Exemption for Future Capital Project at Culver City High School as presented. The motion was unanimously approved.

14.3c Approval is Recommended for Resolution #13/2011-2012 Approval of Issuance of Tax and Revenue Anticipation Notes (TRANS) for 2012-2013

It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Board approve Resolution #13/2011-2012 Approval of Issuance of Tax and Revenue Anticipation Notes (TRANS) for 2012-2013 as presented. The motion was unanimously approved.

14.4 Personnel Items**14.4a Approval and Adoption of Indefinite Action for Management, Confidential and Other Unrepresented Employees for 2012/2013**

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Adoption of Indefinite Action for Management, Confidential and Other unrepresented Employees for 2012/2013 as presented. The motion was unanimously approved.

15. Board Business**15.1 Review Draft of the Board Goals and Objectives for 2012-2013**

The Board agreed to continue this item until the next Board Meeting.

Adjournment

There being no further business, it was moved by Ms. Siever, seconded by Ms. Paspalis and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 11:10 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>May 8, 2012</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

Staff Members Present

Patricia W. Jaffe, Superintendent
Ajay Mohindra
Eileen Carroll

Call to Order

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:05 p.m. with all Board members in attendance. Mr. Neil Rubenstein led the Pledge of Allegiance.

Report from Closed Session

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Public Hearing

Mr. Silbiger opened the Public Hearing at 7:06 and asked if members of the audience or Board wished to speak on item 7.1 Tier III Flexibility Transfers. Mr. George Laase stated his concern that funds are moved from categories involving students to the general fund. Mr. Mohindra and Ms. Jaffe both stated that the District provides full services for students and there is no loss to the students under the flexibility transfers. Mr. Silbiger closed the Public Hearing at 7:10 p.m.

8. Adoption of Agenda

Mr. Silbiger suggested items 11.3 and 11.4 follow the Consent Agenda so students could leave the earlier. It was moved by Ms. Siever and seconded by Ms. Paspalis to adopt the May 22, 2012 agenda as amended. The motion was unanimously approved.

9. Consent Agenda

Mr. Silbiger called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. Silbiger and Ms. Paspalis requested that item 9.1 be withdrawn. Ms. Siever requested that item 9.4 be withdrawn. It was moved by Ms. Chardiet and seconded by Ms. Siever to approve Consent Agenda Items 9.2, 9.3, and 9.5-9.8 as presented. The motion was unanimously approved.

9.2 Purchase Orders

9.3 Acceptance of Gifts – Donations

9.5 Classified Personnel Reports No. 16

9.6 Mr. Jon Pearson, Principal of Culver City Middle School, to Attend the Third Van Leer International Conference on Education in Tel-Aviv, Israel, May 20-25, 2012

9.7 Office of Child Development Agency Annual Report

9.8 Acceptance of Board Member Compensation Report

9.1 Approval is Recommended for the Minutes of Special Meeting – March 3, 2012; and Minutes of Regular Meeting – March 13, 2012

Mr. Silbiger requested item 9.1, Minutes of Regular Meeting of March 13, 2012 be amended, and requested that on page 81 the words, “because he feels that someone being a member of the press and writing negative

comments is not going work for him” be deleted and the sentence end after “..glad Ms. Sargent spoke.” Mr. Silbiger requested the words, “and will be reconsidered in October” be added after “move to the bungalows would be temporary.”

9.4 Approval is Recommended for the Certificated Personnel Reports No. 16

Ms. Siever requested that under item 9.4 all resignations and retirements include the amount of money that will go back into the general fund as a result of the resignation or retirement.

It was moved by Ms. Siever and seconded by Ms. Goldberg that item 9.1 be approved as amended, and item 9.4 be approved as presented. The motion was unanimously approved.

11.3 Student Representatives' Reports

Middle School Student Representative

Kaelyn Gsellman, Culver City Middle School Student Representative, was not present.

Culver Park Student Representative

Jessica Delgado, Culver Park High School Student Representative, was not present.

Culver City High School Student Representative/Student Board Member

Robert Myers, Student Board Member, reported on activities at Culver City High School, including the AVPA Spring Dance Concert; the Summer Bash (formerly called Summer Fest); and interviewing ASB candidates. He also commended the CCMS 8th grade students who visited the high school and announced that he will be attending Cal Poly San Luis Obispo next year.

11.4 Members of the Audience

Florina Rodov and Jessica Jacobs from the Innovative School for Professional Development Charter School presented each Board member with a DVD and announced that they would be making a proposal to CCUSD for a charter school in the near future. Ms. Rodov and Ms. Jacobs described their program as an independent study model designed to meet the needs of professional children such as actors, as well as at risk students and will request a Public Hearing on their proposal.

David Mielke, President of the Culver City Federation of Teachers (CCFT), handed out copies of data to each Board member. Mr. Mielke described the data analysis comparing CCUSD's standing state-wide and county-wide in terms of funding compared with the District's standing in terms of certificated, classified and administrative salaries, stating that the District ranks average on funding and ranks low on salaries. He stated that since the District ranks in the medium for funding, CCFT feels that all salaries should rank in the medium. Mr. Mielke announced that CCUSD and CCFT are currently in contract negotiations. Mr. Jerry Chabola gave an update on spring sports programs and announced that many teams have made it to the CIF playoffs, including Track, Swim Teams, Lacrosse, Golf, and Baseball/Softball. Mr. Chabola announced the Athletic Banquet is May 23rd at 7:00 p.m. in the gym and invited the Board to attend; and an athletic fundraiser will be held on Saturday, May 12th in the parking lot off Elenda Street hosted by the Lacrosse team in conjunction with Ford Motors. All athletic programs have been invited to participate.

10. Awards, Recognitions and Presentations

10.1 Presentation Regarding Dual Language Mandarin Immersion for 2013-2014

Mrs. Jaffe introduced Dr. Magaly Lavadenz, Loyola Marymount University's Center for Equity for English Learners, and Dr. Susan Jain, UCLA Confucius Institute. Dr. Lavadenz and Dr. Jain announced that they are currently working with Superintendent Patricia Jaffe and Assistant Superintendent Eileen Carroll to develop a dual language program in Mandarin. They gave a Powerpoint presentation describing the academic, social and economic advantages of dual and multiple language development for our students, emphasizing the success of two way language programs. Loyola Marymount and the UCLA Confucius institute are interested in developing a program with CCUSD because of the District's history of success in Dual Language Immersion, and expect it

will take a year to develop, with the school year 2013-2014 as a target date for beginning Mandarin Immersion at CCUSD. Discussion ensued regarding the history of the Confucius institute, funding, grants, California standards, Common Core standards, and professional development.

Mr. Silbiger asked if anyone in the audience would like to speak on Mandarin dual language programs. Ms. Claudia Vizcarra, El Marino and CCMS parent, spoke in support of the program and stated that her family moved to Culver City because of the great reputation of the dual language programs.

Mr. Silbiger asked if the Board had any question regarding the Mandarin dual language program. Ms. Goldberg stated she fully endorses the program. Ms. Siever asked about funding from China. Dr. Jain clarified that possible funding would not be for teachers, but for professional development. Ms. Chardiet stated she fully supports the program. Ms. Paspalis stated it is a great opportunity that will enhance the District, but wants the District to continue to enhance the dual language programs in place to a full K-12 fluency program. Ms. Silbiger feels the Mandarin proposal is perfect timing as the District continues to expand the dual language program and it is important to find the correct location and principal.

Mrs. Jaffe stated that she appreciates everyone's support and concern of the proposed dual language program and the programs already in place.

Dr. Magaly Lavadenz informed the Board that LMU has received a stellar grant of \$1.8 million to partnership with school districts in an English Language Learners program and that she will be meeting with Mrs. Jaffe and Ms. Carroll to discuss a partnership with the District.

10.2 Spotlight on Education – Office of Child Development

Ms. Eileen Carroll introduced Mrs. Audrey Stephens, Program Director for the Office of Child Development. Mrs. Stephens distributed a packet to each Board member containing a description of assessment tools in use for preschool. Mrs. Stephens described the Desired Results Developmental Profile (DRDP) assessment tools. Mrs. Stephens acknowledged preschool teacher Ms. Guadalupe Aguila for her contribution to the DRDP process. She then gave a Powerpoint presentation of the preschool program, focusing on developmental measures for Cognitive Development, Cause and Effect, Curiosity and Initiative, Language and Literacy Development, Physical Development, Health Development, and Self/Social Development. Mr. Silbiger and the Board thanked Mrs. Stephens for her presentation.

11. Public Recognition

11.1 Superintendent's Report

Mrs. Jaffe updated the Board on the status of the solar project and the District's current discussion with the attorneys concerning the layout and timeline and announced there will be a Board workshop on May 15th, at 5:30 p.m. on the solar project. Mrs. Jaffe stated that a tour of the Adult School was made in order to consider converting the school to be compliant for K-12 use, with possible use as classrooms for Culver Park High School. A conclusion was made that a conversion would cost thousands of dollars and the current plan is for the Adult School to completely move out of the bungalows located behind the Middle School and to renovate the bungalows for Culver Park High School occupancy by the 2012-2013 school year. Mrs. Jaffe commended Dr. Tony Spano and the high school choir for their participation in the Master Chorale with other districts at the Music Center. Mrs. Jaffe attended with Ms. Carroll and said the performance by more than 900 students was inspiring. She announced that on May 10th Ms. Goldberg will represent CCUSD at Beverly Hills Unified School District's meeting regarding the metro line challenges. Mrs. Jaffe announced that May is Child Safety Awareness Month; and that Mr. Clarke and Ms. Sahli-Wells are the City Council District liaisons.

11.2 Assistant Superintendents' Reports

Ms. Eileen Carroll, Assistant Superintendent for Educational Services, commended the high school students for their performance at the Music Center's Master Chorale and thanked Dr. Tony Spano for his work. Ms. Carroll stated that the District is currently engaged in STAR testing. She spoke of the issue of STAR testing posted on Facebook and other social networks by students throughout California, and the California Department of Education notifying school districts to be vigilant about security of materials. CCUSD has been randomly

selected by the Educational Testing Services for inspection, and she has been visiting every school to monitor testing procedures and every school is doing a great job. Ms. Carroll stated that she attended the BTSA Induction culmination to observe new teachers sharing classroom skills and projects; and announced that next week we will have the BTSA review team reviewing our program. Ms. Carroll acknowledged Dr. Antoinette Fournier, BTSA Support Provider, for her work in preparation for the BTSA review.

Mr. Ajay Mohindra, Consultant for Business Services, discussed the progress of capital projects including, contracts and Requests for Proposals. Mr. Mohindra also stated that his staff is currently working on budget development for the next school year

11.5 Members of the Board

Board Members spoke about:

- Ms. Laura Chardiet commended Coach Nestor on the CCMS Boys Swim Team Championship. Ms. Chardiet announced that La Ballona School is the first school in the District to have smart boards in every classroom. She thanked Director Ted Yant, Security, and his staff for their handling of a recent incident at the high school and for the work that they do every day to keep the schools safe; and thanked Ms. Goldberg for representing the Board at many school and community events.
- Ms. Goldberg thanked El Marino School for the Bike Safety Event that she attended; and spoke in support of the Mandarin Dual Language Program proposal.
- Ms. Siever inquired how long Culver Park High School students will be in the bungalows and how many students attend CPHS. Mrs. Jaffe responded that Culver Park currently has 32 students, has had a maximum of 50; and the 4 classrooms in the bungalows can accommodate up to 80 students. Ms. Siever stated that she rode the new Expo Line and it is great and announced a community Open House at West Los Angeles College on May 19th that she hopes many students, teachers and community members will attend. Ms. Siever wanted to be sure the Board and the community is aware that their students can take up to two years of college at WLA or any community college while still in high school. Ms. Siever spoke in support of the Mandarin dual language proposal and that the dual language programs we have should be fully established to the 12th grade.
- Ms. Paspalis stated that she cannot comment on the charter school proposal until she reviews the video that was distributed to the Board this evening. Ms. Paspalis stated she attended the El Marino Clean Air presentation on the 25th and looks forward to a follow-up. She also commended the Middle School students on the Model UN Program and looks forward to the Tribute to the Stars at Sony.
- Mr. Silbiger also commended El Marino on the Bike Safety Festival and Clean Air presentation that he attended. He asked if the Environmental Sustainability Committee can be invited to the Board Workshop on Solar Projects on May 15th at 5:30 p.m. Ms. Siever noted that she would like everyone interested in the project to attend. The Board concurred that the workshop meeting is open to anyone interested in attending. Mr. Silbiger asked Mrs. Jaffe if the Scholars Program was going to change next year. Mrs. Jaffe said that she will direct Principal Jon Pearson to address the question in his Friday memo to the Board. Mr. Silbiger commended Ms. Julie Garcia, Food Services Director, on her past presentation to the Board and asked if she can return in the future. Mr. Silbiger announced that this is Teacher Appreciation Week.

12. Information Items

12.1 Draft of Board Goals and Objectives 2012-2013

Mrs. Jaffe gave two Powerpoint presentations outlining Board goals and objectives for 2011-2012 and 2012-2013. Goals and objectives were categorized and explained in detail under the categories: Budget and Resource Development; Student and Student Success; Staff/Personnel Quality; and Community Relationships/Partnerships.

12.2 Community Budget Advisory Committee (CBAC) Report

Mr. Alan Elmont, Chairperson of CBAC, presented a report from CBAC, including the duties the committee is expected to perform, and the recommendations from the committee to the Board of Education. Discussion ensued regarding CBAC's recommendations including renewing the Parcel Tax, restoration of positions cut by the original CBAC, weighing in on budget decisions, and clarification of listing reserve percentages for economic uncertainty in the interim budget reports. Mr. Silbiger and the Board thanked Mr. Elmont and CBAC for their work on the committee, and the CBAC recommendations and report to the Board.

12.3 First Reading of Revised Exhibit 1330 to Existing Administrative Regulation and Board Policy 1330 – Use of School Facilities

Mr. Silbiger asked if members of the audience wished to address the Board on the proposed policy regarding Use of School Facilities. Mr. Robert Charney inquired if there are extra custodial costs when use is during normal work hours. Mr. Mohindra replied that overtime is needed for the extra cleanup after the Use of School Facilities by groups. Mr. Steve Levin inquired why the policy is changing that would result in an increase in charges to groups that raise funds for the schools. Ms. Gina Marie Walker inquired about raising fees for groups that raise funds for the schools. Discussion ensued regarding categorizing groups, school connected organizations, organizations that do not comply with CCUSD's policy of non-discrimination, and "school connected organizations" as defined in the Education Code.

13. Recess

The Board recessed at 9:30 p.m. and reconvened at 9:40 p.m.

14. Action Items**14.1 Superintendent's Items****14.1a Approval of Superintendent Selection Criteria**

The following revisions were suggested by the Board.

- Add "demonstrate" before "a passion for public education"
- Change the words "a forward thinker" to "a creative thinker"
- Change "considers numerous data sources" to "considers multiple data sources"
- Add "including evenings and weekends" to "Visible and accessible to staff, parents, and community members"
- Change "replicate them K-12" to "replicate them Pre-K to Adult"
- Add the sentence, "Have an understanding of immersion programs."
- Add the sentence, "Prefer previous property assessment election skills."
- Revised "as well as local city government and business leaders" to read, "as well as local city government, business leaders, and higher education institutions."
- Add the sentence, "Demonstrated experience with employee organizations."
- Add the sentence, "Practices and advocates environmental responsibility."

Dr. Henderson spoke to the Board and said that he does not agree with adding a sentence about property assessment.

It was moved by Ms. Goldberg and seconded by Ms. Siever that the Board approve Superintendent Selection Criteria as amended. The motion was unanimously approved.

14.1b Sixth Reading and Adoption of Board Bylaw 9323, Meeting Conduct

The Board suggested the removal of section 4 on page BB9323(c), which begins "The Board need not allow the public to speak on any item that has already been considered.." The Board suggested under section 6, remove words "the policy of" and add "recommended that"; and under section 7A, 2 replace the word "call" to "ask". After brief discussion, it was moved by Ms. Siever and seconded by Ms. Goldberg to adopt Board Bylaw 9323, Meeting Conduct as amended. The motion was unanimously approved.

14.1c Second Reading and Approval of Revised Administrative Regulation and Board Policy 1230 – School-Connected Organizations

Mr. Silbiger asked if members of the audience wished to speak on School Connected Organizations. Mr. Steve Levin asked for clarification on item #9 regarding use of money remaining if organization is not continued. Mr. Mohindra gave details on the requirements to account for funds remaining when school connected organizations are discontinued. The Board recommended that the word "hiring" on the bottom of page AR1230(a) be removed. No further revisions were suggested. It was moved by Ms. Siever and seconded by Ms. Goldberg that the Board approve Revised Administrative Regulation 1230 as amended. The motion was unanimously approved. The Board agreed that the Board Policy still needed additional revisions and further discussion. The Board Policy will be brought back to a later meeting.

14.2 Education Services Items

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #09-11-12

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Stipulated Expulsion of Pupil Services Case #09-11-12 as presented. The motion was unanimously approved.

14.3 Business Services Items

14.3a Approval is Recommended for Tier III Flexibility Transfers

It was moved by Ms. Goldberg and seconded by Ms. Siever that the Board approve the Tier III Flexibility Transfers as presented. The motion was unanimously approved.

14.4 Personnel Items - None

15. Board Business - None

Adjournment

Ms. Paspalis requested that the Board adjourn in memory of children's author, Mr. Maurice Sendak.

There being no further business, it was moved by Ms. Paspalis, seconded by Ms. Goldberg and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 10:15 p.m. in memory of Mr. Maurice Sendak

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

BOARD REPORT

7/10/12

9.2

9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from June 16, 2012 through June 29, 2012 is \$19,456.55.

BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund
01.7 tri-city selpa
11.0 adult education fund
12.0 child development fund
13.0 cafeteria fund
14.0 deferred maintenance fund
21.0 building fund
25.0 capital facilities fund
40.0 redevelopment
76.0 warrant pass-through fund
96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from June 16, 2012 through June 29, 2012 in the amount of \$19,456.55 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Board List Purchase Order Report

CULVER CITY UNIFIED SD

Page No. 1

Run Date: 06/30/2012
Run Time: 03:57:53AM
WEEKLY

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 6/16/2012 To 6/29/2012
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
06/19/12	58637M	A		06/19/2012	AQUA-FLO	MAINTENANCE SUPP/EQUIP 06/19/2012	Maintenance 58637M	01.0	81500.0	00000	81100	4380	0005040	11-12	200.00	200.00
06/18/12	58872	A		06/18/2012	BAUDVILLE, INC.	OFFICE SUPPLIES 06/18/2012	Human Resources 58872	01.0	00000.0	00000	74000	4350	0003000	11-12	779.33	779.33
06/26/12	58878M	A		06/27/2012	CLASSIC PARTY RENTALS	GRADUATION SUPPLIES 06/26/2012	Culver City High School Culver City Middle School 58878M	01.0	00001.0	11100	10000	4311	4010000	11-12	715.00	715.00
06/26/12	58879M	A		06/26/2012	CLASSIC PARTY RENTALS	GRADUATION SUPPLIES 06/26/2012	El Rincon Elementary 58879M	01.0	00000.0	11100	10000	4310	2040000	11-12	824.10	824.10
06/26/12	58880M	A		06/27/2012	QUICK-DECK, INC.	GRADUATION SUPPLIES 06/26/2012	Culver City Middle School Culver City High School 58880M	01.0	00001.0	11100	10000	4311	3010000	11-12	114.50	114.50
06/26/12	58881M	A		06/27/2012	QUICK-DECK, INC.	GRADUATION SUPPLIES 06/26/2012	Culver City Middle School Culver City High School 58881M	01.0	00001.0	11100	10000	4311	4010000	11-12	211.00	211.00
06/26/12	58882M	A		06/26/2012	ONE STOP ROOTER & PLUMBING	REPAIRS - OTHER 06/26/2012	Maintenance 58882M	01.0	81500.0	00000	81100	5630	0005040	11-12	495.00	495.00
06/28/12	58884M	A		06/28/2012	SMITH FAMILY EXTERMINATING	CONTRACT SERVICES RENDERED	Maintenance	01.0	81500.0	00000	81100	5570	0005040	11-12	350.00	350.00

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
06/28/2012					58884M	SMITH FAMILY EXTERMINATING										350.00	
06/28/2012	58885M	A		06/28/2012	DIESEL AIR FLEET SERVICE	RENTS/RENTALS	Transportation/Special Ed	01.0	72400.0	57500	36000	5630	0005510	11-12		325.00	
06/28/2012					58885M	DIESEL AIR FLEET SERVICE										325.00	
06/21/12	58961	A		06/26/2012	WESTSIDE PRINT CENTER	PRINTING SERVICES	Culver City Middle School	01.0	00000.0	00000	27000	4350	3010001	11-12		465.45	
06/21/2012					58961	WESTSIDE PRINT CENTER										465.45	
06/18/12	58989	A		06/18/2012	HERFF JONES, INC.	INSTRUCTIONAL SUPPLIES	Adult School	11.0	06390.0	41100	27000	4310	0000010	11-12		229.06	
06/18/2012					58989	HERFF JONES, INC.										229.06	
06/18/12	58990	C		06/18/2012	CONTROLTEC, INC	CONTRACTED SERVICES	Office of Child Development	12.0	50253.0	85000	27000	5810	0000002	11-12		1,140.00	
06/18/2012					58990	CONTROLTEC, INC										1,140.00	
06/18/12	58991	C		06/18/2012	BRIDGES TRANSITIONS CO.	SUBSCRIPTIONS	Undistributed ROP	01.0	96352.0	71100	10000	4410	0000000	11-12		950.00	
06/18/2012					58991	BRIDGES TRANSITIONS CO.										950.00	
06/18/12	58992	A		06/18/2012	ROBERT R. SCALES	CONTRACTED SERVICES	Undistributed BUS SVCS	21.0	00000.0	00000	85000	5850	0000000	11-12		4,500.00	
06/18/2012					58992	ROBERT R. SCALES										4,500.00	
06/20/12	58993	A		06/20/2012	CITY OF CULVER CITY	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	11-12		225.00	
06/20/2012					58993	CITY OF CULVER CITY										225.00	
06/20/12	58994	A		06/20/2012	REDWOOD PRESS	OFFICE SUPPLIES	Pupil Services	01.0	00000.0	00000	31400	4350	0004020	11-12		143.55	
06/20/2012					58994	REDWOOD PRESS	Educational Services	01.0	00209.0	00000	21000	4310	0004000	11-12		430.65	
06/20/2012					58994	REDWOOD PRESS										574.20	

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

6/16/2012 To 6/29/2012

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
06/21/12	58995	A		06/26/2012	XEROX CORPORATION	INSTRUCTIONAL SUPPLIES 06/21/2012	Farragut 58995	01.0	00000.0	11100	10000	4310	2050001	11-12		135.06	135.06
06/21/12	58996	A		06/21/2012	WILLIAM M. CAREY	CONTRACTED SERVICES 06/21/2012	Tri City SELPA 58996	01.7	65000.0	50010	22000	5850	0000007	11-12		4,000.00	4,000.00
06/26/12	58997	A		06/26/2012	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP 06/26/2012	Culver City High School 58997	01.0	90151.0	16002	10000	4310	4010000	11-12		683.35	683.35
06/28/12	58998	A		06/29/2012	T-SHIRT WHOLESale MART	INSTRUCTIONAL SUPPLIES 06/28/2012	Adult School 58998	11.0	90138.0	41100	10000	4310	0000010	11-12		1,200.00	1,200.00
06/26/12	59181	C		06/26/2012	SCOOTER'S JUNGLE	FIELD TRIPS 06/26/2012	Office of Child Development 59181	12.0	90284.0	85000	10000	5816	0000002	11-12		300.00	300.00

Total by District : 64444 19,456.55

End of Report LAPO009C

NONPUBLIC SCHOOLS:
 APPROVED YTD: \$3,505,169.86

BOARD REPORT

9.3 Financial Implication for Certificated Services Report No. 1Total Fiscal Impact per Funding Source:

ADA	\$ 7,219.44
Booster Club	\$ 4,000.00
BTSA	\$ 26,509.90
Economic Impact Aid (EIA)	\$162,531.36
Educational Services	\$ 3,084.85
General Fund	\$112,889.35
General Fund – Athletics	\$ 2,000.00
Office of Child Development	\$ 7,000.00
Pupil Services	\$ 175.00
Sony	\$ 5,000.00
Title I – Part A	\$ 1,050.00
Title II– Part A, Teacher Quality NCLB	\$ 96,828.20

BOARD REPORT

9.3 Certificated Personnel Services Report No. 1

I. Authorization and Ratification of Employment

A. Interim Superintendent – District Office

Effective July 1, 2012 through July 31, 2012 at \$833.35 per diem
Funding Source: General Fund
Total Cost: \$17,500.35

1. Carroll, Eileen

B. Temporary Teacher – Middle School

Effective August 28, 2012
Funding Source: General Fund
Total Cost: \$42,240.00

1. Konklin, Lauren

C. Teacher on Special Assignment BTSA – District Office

Effective July 1, 2012 through June 30, 2013 at \$448.43 daily rate, not to exceed 50 days
Funding Source: BTSA
Total Cost: \$22,421.50

1. Fournier, Antoinette (retired)

D. Teacher on Special Assignment BTSA – District Office

Effective August 29, 2012 through June 21, 2013 at current rate of pay
Funding Source: Title II-Part A – Teacher Quality NCLB
Total Cost: \$64,552.20

1. Levit, Amy (retirement/reduced workload)

E. Teacher on Special Assignment BTSA & Middle School Teacher – District Office

Effective August 29, 2012 through June 21, 2013 at current rate of pay
Funding Source: 40%- Title II-Part A-Teacher Quality NCLB, 60%-General Fund
Total Cost: \$80,690.00

1. Wilcox, Kelley

F. ELD Specialists – District Office

Effective August 29, 2012 through June 21, 2013 at current rate of pay
Funding Source: EIA – Economic Impact Aid
Total Cost: \$145,620.00

1. Benitez, Claudia \$69,430.00
2. Greenstein, Pamela \$76,190.00

BOARD REPORT

9.3 Certificated Personnel Services Report No. 1, Page 2

I. Authorization and Ratification of Employment – Continued

G. Summer School Teacher – Middle School, Math Intervention Affiliated with UCLA
Effective July 2, 2012 through August 2, 2012 at \$61.25 hourly rate, 2.5 hours per day,
4 days per week
Funding Source: Educational Services
Total Cost: \$2,909.85

1. Balogun, Tayo

H. Summer School Teachers – Middle School, Stellar Project Jumpstart Program
Effective July 16, 2012 through July 26, 2012 at current hourly rate, 3 hours per day,
4 days per week
Funding Source: EIA - Economic Impact Aid
Total Cost: \$3,132.96

1.	Benítez, Claudia	\$62.89 per hour
2.	Yamakawa, Masakazu	\$67.65 per hour

I. Summer Coaches – High School
Effective June 25, 2012 through July 26, 2012 at stated stipend
Funding Source: Booster Club
Total Cost: \$2,000.00

1.	Rothenberg, Philip	Tennis	\$1,000.00 stipend
2.	Wright, Jahmal	Football	\$1,000.00 stipend

J. Summer Coach – High School
Effective June 25, 2012 through July 27, 2012 at \$2,000 stipend
Funding Source: Booster Club
Total Cost: \$2,000.00

1.	Chabola, Kevin	Lacrosse	\$2,000.00 stipend
----	----------------	----------	--------------------

K. Special Education Extended School Year Substitute Teacher
Effective June 26, 2012 through July 26, 2012 at \$100.00 per day, on-call, as needed, not to
exceed 5 hours per day
Funding Source: Special Education

1.	Alexander, Ethel	4.	Hawkins, Mark
2.	Bark, Margaret	5.	Inouye, Nancy
3.	Blum, Jeremy	6.	Medina, Salvador

BOARD REPORT

9.3 Certificated Personnel Services Report No. 1, Page 3

I. Authorization and Ratification of Employment - Continued

L. Summer School Substitute Teachers – Middle & High School

Effective June 26, 2012 through August 2, 2012 at \$100.00 per day, on-call, not to exceed 5 hours per day

Funding Source: General Fund

- | | | |
|----------------------|----------------------|----------------------|
| 1. Azad, Mark | 8. Guthrie, Donald | 15. Obando, Sergio |
| 2. Bark, Margaret | 9. Inouye, Nancy | 16. Peters, Kevin |
| 3. Blum, Jeremy | 10. Leonard, Tawana | 17. Reynolds, David |
| 4. Caughey, Danielle | 11. McCullen, Ian | 18. Rosemberg, Leila |
| 5. Cowden, Nathaniel | 12. McKennon, Dianna | 19. Zager, Howard |
| 6. Gramajo, Sonia | 13. Medina, Salvador | |
| 7. Grossman, Allen | 14. Nguyen, Quang | |

M. Substitute Teachers – CELDT Testing

Effective August 23, 2012 to August 28, 2012 at \$125.00 per day, 6 hours per day, not to exceed 25 hours

Funding Source: General Fund

Total Cost: \$2,500.00

- | | |
|-------------------|-------------------|
| 1. Davis, Lisa | 4. Maldonado, Amy |
| 2. Inouye, Nancy | 5. Warner, Amy |
| 3. Gramajo, Sonia | |

N. Extra Assignment – District Office, Arts Coordination

Effective July 11, 2012 through June 30, 2013 at \$5,000 stipend

Funding Source: Sony Grant

Total Cost: \$5,000.00

1. Kronfeld, Kevin

O. Extra Assignment – Elementary Teachers, Stellar Project Professional Development at Loyola Marymount University

Effective July 30, 2012 through July 31, 2012 at \$35.00 per hour, not to exceed 12 hours per teacher

Funding Source: EIA - Economic Impact Aid

Total Cost: \$4,200.00

- | | | |
|---------------------|--------------------|------------------------|
| 1. Bell, Monica | 5. King, Monika | 9. Redmon, Kimberly |
| 2. Benitez, Claudia | 6. Mont, Allison | 10. Yamakawa, Masakazu |
| 3. De Rojas, Laura | 7. Shiratori, Mina | |
| 4. Glusac, Jan | 8. Proctor, Ira | |

BOARD REPORT

9.3 Certificated Personnel Services Report No. 1, Page 4

I. Authorization and Ratification of Employment - Continued

P. Extra Assignment – District Office, New Teacher Orientation – Co-Presenters
Effective August 27, 2012 through August 28, 2012 at current daily rate of pay for 1.5 days
Funding Source: BTSA
Total Cost: \$1,988.40

1. Fournier, Antoinette \$448.53 per diem
2. Levit, Amy \$438.53 per diem
3. Wilcox, Kelley \$438.53 per diem

Q. Extra Assignment – District Office, Galileo Benchmark Assessment Coordination
Effective September 4, 2012 through June 30, 2013 at \$35.00 per hour, not to exceed
50 hours per teacher
Funding Source: Title I – Part A
Total Cost: \$5,250.00

1. Ames, Janet
2. Collett, Robert
3. Marsh, Micheal

R. Extra Assignment – District Office, Math Assessment Development
Effective July 11, 2012 through August 27, 2012 at \$35.00 per hour, not to exceed stated hours
Funding Source: Title I – Part A
Total Cost: \$1,050.00

- | | | | |
|--------------------------|----------|--------------------|----------|
| 1. Kendrick, Marshanne | 20 hours | 3. Roberts, Kelley | 10 hours |
| 2. Manglinong, Stephanie | 20 hours | 4. Wilcox, Kelley | 20 hours |

S. Extra Assignment – District Office, Anti-Bullying Guidelines Development
Effective August 13, 2012 through August 14, 2012 at \$35.00 per hour, not to exceed
12 hours per teacher
Funding Source: General Fund
Total Cost: \$1,260.00

1. Arancibia, Debra
2. Johnson, Robyn
3. Rezac, Tiana

BOARD REPORT

9.3 Certificated Personnel Services Report No. 1, Page 5

I. Authorization and Ratification of Employment - Continued

T. Extra Assignment – District Office, Induction Teachers Professional Development
Effective September 4, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed
20 hours per teacher
Funding Source: BTSA
Total Cost: \$2,100.00

- | | |
|-------------------------|-------------------|
| 1. Fournier, Antoinette | 3. Wilcox, Kelley |
| 2. Levit, Amy | |

U. Extra Assignment – District Office, Testing for Dual Language Program
Effective July 11, 2012 through August 27, 2012 at \$35.00 per hour, not to exceed 10 hours
Funding Source: 50% Educational Services/50% Pupil Services
Total Cost: \$350.00

1. Orozco, Joanna

V. Extra Assignment – Office of Child Development, Pre-K Testing, Literacy Assessment and
Curriculum Development
Effective July 1, 2012 through June 20, 2013 at \$35.00 per hour, not to exceed 200 hours
Funding Source: Office of Child Development
Total Cost: \$7,000.00

1. Pulliam, Darla

W. Extra Assignment – District Office, CELDT Testing, Planning and Preparation
Effective August 20, 2012 through August 28, 2012 at current hourly rate, not to
exceed 48 hours
Funding Source: EIA - Economic Impact Aid
Total Cost: \$9,578.40

- | | |
|-----------------------|------------------|
| 1. Benitez, Claudia | \$62.89 per hour |
| 2. Greenstein, Pamela | \$69.01 per hour |
| 3. Yamakawa, Masakazu | \$67.65 per hour |

X. Extra Assignment – Middle School, Summer Math Professional Development
Effective June 25, 2012 through August 2, 2012 at \$35.00 per hour, not to exceed 5 hours
Funding Source: General Fund
Total Cost: \$175.00

1. Balogun, Tayo

BOARD REPORT

9.3 Certificated Personnel Services Report No. 1, Page 6

I. Authorization and Ratification of Employment - Continued

Y. Extra Assignment – High School, Graduation Supervision
Effective June 22, 2012 at \$35.00 per hour, not to exceed 3 hours
Funding Source: General Fund
Total Cost: \$105.00

1. Gramajo, Sonia

Z. Extra Assignment – High School, Remedial Summer School Planning Meeting
Effective June 14, 2012 at \$35.00 per hour
Funding Source: General Fund
Total Cost: \$385.00

- | | |
|------------------------------|-----------------------|
| 1. Carter, Daniel | 7. Pollman, Steven |
| 2. Cotton-Yarbrough, Phyllis | 8. Sanderson, Judith |
| 3. Long, Raymond | 9. Schulte, Penny |
| 4. Nolan, Kelly | 10. Tarvyd, Katherine |
| 5. Ortega, Kimberly | 11. Ye, Joan |
| 6. Owens, Andrew | |

AA. Extra Assignment – La Ballona, Create & Coordinate School Schedules
Effective June 3, 2013 through June 21, 2013 at \$35.00 per hour, not to exceed 8.85 hours
Funding Source: General Fund
Total Cost: \$310.00

1. King, Monika

BB. Extra Assignment – Adult School, WASC Accreditation Process
Effective September 10, 2012 through June 22, 2013 at \$48.78 per hour, not to exceed
2 hours per week
Funding Source: ADA
Total Cost: \$7,219.44

1. Rosenberg, Joyce

BOARD REPORT

9.4 Financial Impact for Classified Personnel Services Report No. 1

Total Funding Fiscal Impact:

Associated Student Body:	\$1,440.00
Booster Club:	\$350.00
EIA:	\$1,047.45
General Fund:	\$82,641.83

BOARD REPORT

9.4 Classified Personnel Services Report No. 1

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Pandya, Hetal
Occupational Therapist
Special Education Summer School
Not to exceed 5 hours per day
Funding Source: General Fund – Special Ed
Effective June 26, 2012 through July 26, 2012
Range 48 – \$38.62 per hour
Total Cost: \$3,862.00
2. Muto, Sue
Substitute Clerk Typist
District Office – Purchasing
Extra Assignment – Year-end closing
Not to exceed 20 hours per week
Funding Source: General Fund
Effective June 27, 2012 through July 31, 2012
Hourly, as needed – \$22.17 per hour
Total Cost: \$2,660.40
3. Campos, Josie
Clerk Typist III/Bilingual
District Office – Educational Services
Extra Assignment – Translation
Not to exceed 80 hours
Funding Source: General Fund
Effective July 1, 2012 through June 30, 2013
Range 19 – \$20.59 per hour
Total Cost: \$1,647.20
4. Demitroff, Genea
Secretary II/Bilingual
District Office – Educational Services
Extra Assignment – Translation
Not to exceed 80 hours
Funding Source: General Fund
Effective July 1, 2012 through June 30, 2013
Range 22 – \$22.18 per hour
Total Cost: \$1,774.40
5. Herrera, Susan
Secretary II/Bilingual
District Office – Educational Services
Extra Assignment – Translation
Not to exceed 80 hours
Funding Source: General Fund
Effective July 1, 2012 through June 30, 2013
Range 22 – \$22.18 per hour
Total Cost: \$1,774.40

BOARD REPORT

9.4 Classified Personnel Services Report No. 1– Page 2

I. Authorization, Approval & Ratification of Employment – continued

A. Clerical & Fiscal – continued

6. Campos, Josie
Clerk Typist III/Bilingual
District Office – Pupil Personnel Services
Extra Assignment – Summer Enrollment
Not to exceed 80 hours
Funding Source: General – Pupil Services
Effective July 23, 2012 through August 3, 2012
Range 19 – \$20.59 per hour
Total Cost: \$1,647.20

7. Scott, Linda
Clerk Typist III
District Office – Pupil Personnel Services
Extra Assignment – Summer Enrollment
Not to exceed 40 hours
Funding Source: General – Pupil Services
Effective August 6, 2012 through
August 10, 2012
Range 19 – \$19.07 per hour
Total Cost: \$762.80

8. Paris, Marybeth
Clerk Typist II
District Office – Pupil Personnel Services
Extra Assignment – Summer Enrollment
Not to exceed 80 hours
Funding Source: General – Pupil Services
Effective August 13, 2012 through
August 24, 2012
Range 17 – \$18.15 per hour
Total Cost: \$1,452.00

9. Soto, Midgie
Substitute Clerk Typist
District Office – Pupil Personnel Services
Extra Assignment – Summer Enrollment
Funding Source: General – Pupil Services
Effective July 23, 2012 through
August 31, 2012
Hourly, as needed – \$19.96 per hour

BOARD REPORT

9.4 Classified Personnel Services Report No. 1– Page 3

I. Authorization, Approval & Ratification of Employment – continued

A. Clerical & Fiscal – continued

10. Katz, Ruth Ann Clerk Typist II
El Marino – Extra Assignment
Not to exceed 64 hours
Funding Source: General Fund & Unit Budget
Effective August 22, 2012 through
August 31, 2012
Range 17 – \$18.15 per hour
Total Cost: \$1,161.60
11. Estioco-Barocio, Christine Substitute Clerk Typist
El Marino – Extra Assignment
Not to exceed 32 hours
Funding Source: Unit Budget
Effective August 20, 2012 through
August 28, 2012
Range 15 – \$17.34 per hour
Total Cost: \$554.88

B. Instructional Assistants

1. Instructional Assistant – Special Education IIA
Special Education Summer School
Not to exceed 5 hours per day
Funding Source: General Fund – Special Education
Effective June 26, 2012 through July 26, 2012
Total Cost: \$45,396.00

a.	Beason, Kenneth	Range 16	\$17.65 per hour
b.	Bussey, Blaine	Range 16	\$17.65 per hour
c.	Caton, Sylvia	Range 16	\$17.65 per hour
d.	Davis, Shane	Range 16	\$17.65 per hour
e.	Del Mano, John	Range 16	\$17.65 per hour
f.	Fune, Arleen	Range 16	\$17.65 per hour
g.	Gibson, Crystal	Range 16	\$17.65 per hour
h.	Helvie, Amber	Range 16	\$15.18 per hour
i.	Herrera, Jose Luis	Range 16	\$17.65 per hour
j.	Hsiao, Lin Shumo	Range 16	\$17.65 per hour
k.	Huerta, Lorena	Range 16	\$17.65 per hour
l.	Husar, Barton	Range 16	\$17.65 per hour
m.	Ingiuez, Berta	Range 16	\$17.65 per hour
n.	Israel, Asuncion	Range 16	\$17.65 per hour
o.	Lee, Alice	Range 16	\$17.65 per hour

BOARD REPORT

9.4 Classified Personnel Services Report No. 1– Page 4

I. Authorization, Approval & Ratification of Employment – continued

B. Instructional Assistants – continued

**1. Instructional Assistant – Special Education IIA – continued
Special Education Summer School**

Not to exceed 5 hours per day

Funding Source: General Fund – Special Education

Effective June 26, 2012 through July 26, 2012

Total Cost: \$45,396.00

p.	Liggett, Courtney	Range 16	\$15.18 per hour
q.	Macwan, Smriti	Range 16	\$17.65 per hour
r.	Meza, Jose	Range 16	\$17.65 per hour
s.	Pando, Yvonne	Range 16	\$17.65 per hour
t.	Pulido, Sarina	Range 16	\$17.65 per hour
u.	Reynolds, Satoko	Range 16	\$17.65 per hour
v.	Shapiro, Alana	Range 16	\$17.65 per hour
w.	Torrella, Jorge	Range 16	\$17.65 per hour
x.	Uzomah, Veronica	Range 16	\$17.65 per hour
y.	Worthington, Caleb	Range 16	\$17.65 per hour
z.	Zamudio, Rosa	Range 16	\$17.65 per hour

**2. Instructional Assistant – Special Education IIA
Special Education Summer School**

Not to exceed 3.5 hours per day

Funding Source: General Fund – Special Education

Effective June 26, 2012 through July 26, 2012

Total Cost: \$6,177.50

a.	Briones, Maria	Range 16	\$17.65 per hour
b.	Dyer, George	Range 16	\$17.65 per hour
c.	Naganohara, Toshiko	Range 16	\$17.65 per hour
d.	Taylor, Cinnamon	Range 16	\$17.65 per hour
e.	Yap, Lorna	Range 16	\$17.65 per hour

**3. Instructional Assistant – Special Education
Special Education Summer School**

Not to exceed 5 hours per day

Funding Source: General Fund – Special Education

Effective June 26, 2012 through July 26, 2012

Total Cost: \$6,752.00

a.	Cunningham, Marjorie	Range 14	\$16.88 per hour
b.	Marquez, Patricia	Range 14	\$16.88 per hour
c.	Nakanishi, Jacqueline	Range 14	\$16.88 per hour
d.	Pollard, Irene	Range 14	\$16.88 per hour

BOARD REPORT

9.4 Classified Personnel Services Report No. 1– Page 5

I. Authorization, Approval & Ratification of Employment – continued

B. Instructional Assistants – continued

4. Substitute Instructional Assistant – Special Education
Special Education Summer School
Not to exceed 5 hours per day
Funding Source: General Fund – Special Education
Effective June 26, 2012 through July 26, 2012
Total Cost: Hourly, as needed – hourly rate of pay

a.	Cross, Steresha	Range 14	\$14.61 per hour
b.	Delfin-Guppy, Victoria	Range 14	\$14.61 per hour
c.	Gomez Garcia, Cynthia	Range 14	\$16.88 per hour
d.	Jauregui, Xavier	Range 14	\$14.61 per hour
e.	Schumitzky, Linda	Range 14	\$15.18 per hour
f.	Vargas, Jennifer	Range 14	\$16.88 per hour
g.	Zerbo, Maria	Range 14	\$13.85 per hour

5. Instructional Assistant – Bilingual
District Office – Extra Assignment – CELDT Testing
Not to exceed 15 hours
Funding Source: EIA
Effective August 23, 2012 through August 28, 2012
Total Cost: \$1,047.45

a.	Castañeda, Margarita	Range 16	\$17.65 per hour
b.	Dordoni, Alicia	Range 16	\$17.65 per hour
c.	Flores, Ruth	Range 16	\$16.88 per hour
d.	Ortega Lopez, Brenda	Range 16	\$17.65 per hour

C. Security

1. Perello, Christy
- Security Guard
Security – Extra Assignment – Summer School
Not to exceed 8 hours per day, 12 days total
Funding Source: General Fund
Effective July 1, 2012 through July 31, 2012
Range 16 – \$17.65 per hour
Total Cost: \$1,694.40

BOARD REPORT

9.4 Classified Personnel Services Report No. 1– Page 6

I. Authorization, Approval & Ratification of Employment – continued

C. Security – continued

2. Sargent, John
Security Guard
Security – Extra Assignment – Summer School
Not to exceed 8 hours per day, 11 days total
Funding Source: General Fund
Effective July 1, 2012 through July 31, 2012
Range 16 – \$17.65 per hour
Total Cost: \$1,553.20

3. Smith, Lorie
Security Guard
Security – Extra Assignment – Summer School
Not to exceed 8 hours per day, 10 days total
Funding Source: General Fund
Effective July 1, 2012 through July 31, 2012
Range 16 – \$17.65 per hour
Total Cost: \$1,412.00

4. Smith, Lorie
Security Guard
Security – Extra Assignment – Summer School
Not to exceed 8 hours per day, 3 days total
Funding Source: General Fund
Effective August 20, 2012 through
August 22, 2012
Range 16 – \$17.65 per hour
Total Cost: \$423.60

D. Coaches

1. Jimenez, Ryan
Temporary Assistant Baseball Coach
High School – Summer Program
Funding Source: Booster Club
Effective June 25, 2012 through July 26, 2012
Stipend of \$350.00

BOARD REPORT

9.4 Classified Personnel Services Report No. 1– Page 7

II. Authorization, Approval & Ratification of Reinstatement from Reemployment List

1. Knight, Chris
Security Guard
Security
8 hours per day, 12 months per year
Funding Source: General Fund
Effective July 1, 2012
Range 16 – \$3,151.80 per month
Total Cost: \$6,303.60

2. Myles, Cornell
Security Guard
Security
8 hours per day, 12 months per year
Funding Source: General Fund
Effective July 1, 2012
Range 16 – \$3,151.80 per month
Total Cost: \$6,303.60

III. Authorization, Approval & Ratification of Leave of Absence

1. Ortiz, Sandra
Food Service Assistant
Food Services – High School
3.75 hours per day, school year
Personal
Funding Source: Food Services
Effective September 4, 2012 through
February 28, 2013
Range 6 – \$13.85 per hour

IV. Authorization, Approval & Ratification of Resignations

1. Fierro, Anna Marie
Instructional Assistant – Child Development
Child Development
16.5 hours per week, school year
Personal
Funding Source: Child Development
Effective June 28, 2012
Range 11 – \$15.64 per hour

BOARD REPORT

9.4 Classified Personnel Services Report No. 1- Page 8

V. Authorization, Approval & Ratification of Revision to Item Previously Approved on Board Report #19, 06/26/12

E. Stipend Assignments

1. Graduation Supervision

High School

Not to exceed 4 hours

From: Funding Source: Booster Club

To: Funding Source: Associated Student Body

Effective June 22, 2012

Stipend of \$30.00 per hour

Total Cost: \$1,440.00

- a. Flores, Asusena
- b. Fujisawa, Margaret
- c. Garcia-Salas, Michele
- d. Gonzalez, Tina
- e. Guinn, JoNellia
- f. Heiner, Phyllis

- g. Holland, Lynne
- h. Jauregui, Sylvia
- i. Meza, Jose
- j. Oviedo, Raul
- k. Rayford, LaShon
- l. Van Loo, Mary

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 1

Moved by:
Vote:

Seconded by:

BOARD REPORT

7/10/12

9.5

9.5 Approval is Recommended for the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

As a result of the Valenzuela/CAHSEE lawsuit settlement and Williams Legislation, a uniform complaint report summary must be submitted quarterly to the Board of Education and the Los Angeles County Office of Education. The summary for the reporting period of April 1, 2012 through June 30, 2012 is presented here for Board approval. There were no complaints during this period.

RECOMMENDED MOTION: That the Board approve the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints for the period of April 1, 2012 through June 30, 2012.

Moved by:

Seconded by:

Vote:



**Los Angeles County
Office of Education**
Leading Educators • Supporting Students
Serving Communities

**Williams/Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Uniform Complaints 2011-2012**

Faxed and Mailed
to LACOE 6/29/12

District Name: Culver City Unified School District Date: 6/29/12
 Person completing this form: Kevin Kronfeld Title: Coord. of St.& Fed.Prog.

Quarter covered by this report (check one below):

- 1st QTR July 1 to September 30 Due Oct.17, 2011
- 2nd QTR October 1 to December 31 Due Jan. 17, 2012
- 3rd QTR January 1 to March 31 Due Apr. 16, 2012
- 4th QTR April 1 to June 30 Due Jul. 16, 2012

Date for information to be reported publicly at governing board meeting: July 10, 2012

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Patricia W. Jaffe

Signature of District Superintendent  Date 6/29/12

Return the Quarterly Summary to:
 Williams Legislation Implementation Project
 Los Angeles County Office of Education
 c/o Yolanda M. Benitez, Williams Settlement Legislation
 9300 Imperial Highway, PCS/Williams
 Downey, CA 90242

Telephone: (562) 803-8227
 FAX: (562) 401-5659
 E-Mail: Benitez_Yolanda@lacoed.edu

BOARD REPORT

7/10/12

10.1

10.1 California District 25 Little League Challenger Program – Rick Prieto

Under the direction of Assistant District Administrator Jessie Sanchez, the California District 25 Little League Challenger Program is designed for boys and girls ages 5 through 18.

The Challenger baseball program is designed to give children and youth with special needs the opportunity to succeed at playing baseball. The program gives the participants the experience of teamwork, sportsmanship and fair play.

Mr. Rick Prieto will present information on the Challenger Program.

BOARD REPORT**12.1 Board Statement of the District's Support and Adherence to a Policy of Nondiscrimination**

The District supports and adheres to a policy of nondiscrimination on the basis of race, color, ethnic group identification, national origin, ancestry, religion, age, marital or parental status, pregnancy, physical or mental disability, medical condition, veteran status, genetic information, gender, gender identity, gender expression, sex, sexual orientation or the perception of one or more of such characteristics. It is recommended practice that the Board of Education review Board Policies/Administrative Regulations that are significant to the operation of the District on a regular basis to determine compliance with the State of California Education Code and to determine their adequacy for governance of the school district. The District currently has the following policies that support nondiscrimination:

- Board Policy 0000 - Philosophy - Goals - Objectives and Comprehensive Plans/Vision
- Board Policy 0410 - Philosophy - Goals - Objectives and Comprehensive Plans/Nondiscrimination in District Programs and Activities
- Board Policy/Administrative Regulation 4030 - Nondiscrimination in Employment
- Administrative Regulation 4031 - Complaints Concerning Discrimination in Employment
- Board Policy 5145.3 - Nondiscrimination/Harassment

It is recommended by Federal Program Monitoring (FPM), that the District provide nondiscrimination policies that have been approved by the Board and that such policies are announced annually.

BOARD REPORT

7/10/12

12.2

12.2 Compensation Report of the Members of the Board of Education

The attached report lists the cost to the District of all expenditures paid out on behalf of each Board Member from April 1, 2012 through June 30, 2012.

2011-12
Quarterly Compensation and Expenditure Report
of the
Members of the Board of Education

April 1, 2012 to June 30, 2012

Board Member	Stipend	Statutory Benefits	Health & Welfare	Monthly Total	Quarterly Total
Fetter, Laura J	\$ 240.00	\$ 32.78	\$ -	\$ 272.78	\$ 818.34
Goldberg, Nancy	\$ 240.00	\$ 32.78	\$ -	\$ 272.78	\$ 818.34
Paspalis, Katherine	\$ 240.00	\$ 39.99	\$ 1,108.92	\$ 1,388.91	\$ 4,166.73
Siever, Patricia	\$ 240.00	\$ 32.78	\$ 10.80	\$ 283.58	\$ 850.74
Silbiger, Karlo	\$ 240.00	\$ 32.78	\$ -	\$ 272.78	\$ 818.34
TOTAL	\$ 1,200.00	\$ 171.11	\$ 1,119.72	\$ 2,490.83	\$ 7,472.49

This report represents all expenditures made by the District to, or on behalf of, Members of the Board of Education:

- A Stipend is "compensation" made to elected officials for the public service they provide pursuant to Education Code 35120.
- Statutory Benefits are expenditures paid by the District related to the Stipend.
- Health & Welfare represents expenditures for medical, dental and life insurance.
- Other Expenditures are travel/conference related expenses while on District business.
- At the end of each Fiscal Year, Staff will present the annual board compensation report.

BOARD REPORT

7/10/12

14.1a

14.1a Approval is Recommended for the Employment Contract Between the Board of Education and Eileen Carroll as Interim Superintendent of Schools effective July 1, 2012 in Accordance with Provision of the Contract

The employment contract for Eileen Carroll in the position of Interim Superintendent is hereby submitted for formal approval by the Board of Education.

RECOMMENDED MOTION:

That the Board approves the employment contract for Eileen Carroll as Interim Superintendent for the Culver City Unified School District.

Moved by:

Seconded by:

Vote:

**AGREEMENT FOR INTERIM SUPERINTENDENT
CULVER CITY UNIFIED SCHOOL DISTRICT**

This Agreement (hereinafter "Agreement") for Interim Superintendent, between The Culver City Unified School District (hereinafter "Board") and Eileen Carroll (hereinafter "Carroll"), is entered into on this 1st day of July 2012.

WHEREAS, the Board desires the services and employment of an Interim school Superintendent to perform the roles and responsibilities defined in the California Education Code and prescribed by Board policies; and

WHEREAS, Eileen Carroll possesses the professional experience, skills and credentials to provide such services.

NOW THEREFORE, the Board and Carroll, parties to this Agreement, do hereby mutually agree as follows:

1. TERM OF AGREEMENT

This Agreement shall be effective beginning on July 1, 2012. The Agreement shall end no later than ten (10) days after the new Superintendent assumes regular duties. The parties may, at any time, and by mutual written agreement, amend and/or extend the term of this agreement.

This Agreement may be terminated by either party by providing written notice ten (10) days prior to the termination date, with or without cause.

This Agreement relates to the position of Interim Superintendent. The parties agree and acknowledge that the Interim Superintendent is not eligible for the position of "New" or "Full-Time" Superintendent with the Culver City Unified School District at any time prior to July 1, 2015.

2. DUTIES

The Interim Superintendent agrees to perform faithfully the duties of the position of Interim Superintendent for the Culver City Unified School District. The duties shall include those duties set forth by the laws of the State of California, and by the rules, regulations, policies promulgated by the Board. The Interim Superintendent shall serve as Secretary of the Board, as the Chief Administrative Officer of the District, and shall have primary responsibility for execution of Board policy. The Interim Superintendent shall attend all board meetings, including closed sessions (except when precluded by law or as determined by the majority of the Board), and all Board and citizen committee meetings, as appropriate; serve as ex officio member of all Board Committees; and provide administrative recommendations on each item of business considered by each of these groups and/or by staff. Additionally, the Interim Superintendent will perform such further duties as shall be assigned or required of her by the Board; provided, however,

that such additional duties shall be in character and consistent with the position of an Interim Superintendent.

3. SALARY

The Interim Superintendent, Carroll shall receive a daily per Diem in the amount of \$888.89 (based upon a total annual compensation package of \$200,000.00 divided by 225 days).

4. EMPLOYEE BENEFITS

A. Health/Medical/Life:

No medical, dental, vision, or life insurance benefits are included in this Agreement.

B. Sick Leave:

The Interim Superintendent shall earn sick leave at the rate of one day for every 19 days worked. Upon termination or expiration of her employment as Interim Superintendent under this Agreement or at the end of his employment by Board, whichever first occurs, the Board shall pay the Superintendent the value of her unused and accumulated sick leave days subject to limitations imposed by California law and Board of Education policies.

C. Vacation:

The Interim Superintendent shall earn one day of vacation for every 19 days worked. Upon termination or expiration of her employment as Interim Superintendent under this Agreement or at the end of his employment by Board, whichever first occurs, the Board shall pay the Superintendent the value of her unused and accumulated vacation days subject to limitations imposed by California law and Board of Education policies

5. TRAVEL, PROFESSIONAL AND MEMBERSHIPS

The Interim Superintendent shall not be eligible for any mileage reimbursement for any travel in the performance of her duties. The Interim Superintendent hereby waives any reimbursement pursuant to California Labor Code §2802. To the extent that the Interim Superintendent is requested by the Board to attend professional and/or civic meetings or conferences, or to join any civic or professional organization(s), then the District shall reimburse the Interim Superintendent for all actual necessary expenses incurred and paid by the Interim Superintendent in the conduct of her duties on behalf of the District. The Interim Superintendent must submit itemized claims for expenses and items claimed must be a proper use of District funds.

6. CONDITIONS OF EMPLOYMENT

This Agreement is subject to all current applicable laws of the State of California, to the rules and regulations of the California State Board of Education, and the rules, bylaws, and board policies of the Governing Board of the Culver City Unified School District.

7. ENTIRE AGREEMENT/MODIFICATION

This Agreement contains all of the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements and communications between the parties concerning such subject matter whether oral or written. Except as may otherwise be provided herein, no subsequent alteration, amendments, change or addition to this contract shall be binding upon the parties unless reduced in writing and duly authorized and signed by each of the parties

8. SEVERABILITY

Should any term or provision of this Agreement be determined to be illegal or in conflict with any law of the State of California, the validity of the remaining portions or provisions shall not be affected thereby. Each term or provision of this Agreement shall be valid and enforceable as written to the fullest extent permitted by law.

9. GOVERNING LAW AND JURISDICTION

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of California. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Los Angeles Superior Court.

10. NOTICES

When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To The Board:
President of the Board of Education
4034 Irving Place
Culver City, CA 90232

To the Interim Superintendent:
Eileen Carroll
c/o CCUSD
4034 Irving Place
Culver City, CA 90232

11. BINDING EFFECT

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

12. ASSIGNMENT

Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from The Board.

13. PARAGRAPH HEADINGS

Paragraph headings and numbers have been inserted for convenience of reference, only. To the extent that there is any conflict between any such heading or number and the text of this Agreement, the text shall control.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective names and in the case of the Board, by its President, on the 10th day of July 2012.

**BOARD OF EDUCATION
CULVER CITY UNIFIED
SCHOOL DISTRICT**

EILEEN CARROLL

By _____
Karlo Silbiger, President

Interim Superintendent

ATTEST:

Patricia G. Siever
Clerk – CCUSD Board of Education

BOARD REPORT

**7/10/12
14.1b**

14.1b Approval of Contract for Employment of Superintendent for Culver City Unified School District

The employment contract for David LaRose in the position of Superintendent is submitted for formal approval by the Board of Education.

RECOMMENDED MOTION:

That the Board approves the employment contract for David LaRose as Superintendent for the Culver City Unified School District.

Moved by:

Seconded by:

Vote:

**CONTRACT FOR EMPLOYMENT OF
SUPERINTENDENT
BETWEEN
CULVER CITY UNIFIED SCHOOL DISTRICT
AND
DAVID LaROSE**

THIS CONTRACT FOR EMPLOYMENT ("AGREEMENT" or "CONTRACT") is hereby made and entered into effective this *August 1, 2012* by and between the Governing Board of the Culver City Unified School District ("Board" or "District") and David LaRose ("Superintendent").

NOW, THEREFORE, it is hereby agreed as follows:

I. TERM

- A. The District hereby employs the Superintendent and the Superintendent hereby accepts employment with the District for an initial term commencing *August 1, 2012, and terminating June 30, 2015*, unless sooner terminated as herein provided.

II. DUTIES

- A. The Superintendent shall perform all of his powers and duties in accordance with applicable laws, rules and regulations, including but not limited to the provisions of Education Code Section 35035, the policies adopted by the Board, and the position description for the Superintendent. All powers and duties legally delegated to the Superintendent are to be executed in accordance with the policies adopted by the Board. Acts that require ratification by the Board shall be referred to the Board at the earliest reasonable opportunity.
- B. The Superintendent's duties and functions shall include the following:
1. Serving as the Chief Executive Officer of the District as described by District Policy. The Superintendent shall be delegated all powers and duties necessary for efficient management and administration of the District to the full extent permitted by law. The Superintendent shall have the authority to organize and arrange the administrative and supervisory staff including instruction, personnel, business and operational affairs, which in his judgment best serve the District. The responsibility for selection, placement and transfer of existing personnel shall be vested in the Superintendent. Employment of new personnel shall be recommended by the Superintendent subject to approval by the Board. In the event the Board does not approve the Superintendent's personnel recommendations, the Superintendent shall submit an alternative recommendation.

2. Working with the Board, District personnel, parents and the public, to develop short and long-range goals with clear criteria for determining effective achievement and evaluating outcomes.
3. Representing the interests of the Board and the District in day-to-day contact with parents, other citizens, community and governmental agencies.
4. Providing leadership, guidelines and directions to ensure that policies related to curriculum, instruction, pupil personnel services, personnel, budget and business affairs are carried out.
5. Reporting information regularly to the Board regarding student learning and an analysis of student learning and an analysis of student achievement and test scores.
6. Reviewing all policies adopted by the Board and making appropriate recommendations to the Board for addition, deletion or modification.
7. Evaluating employees directly accountable to the Superintendent and overseeing the evaluation of other employees as defined by California law and Board policy.
8. Providing leadership and direction in planning and financing school facilities to meet growth needs.
9. Advising the Board and making recommendations regarding possible sources of funds, which may be available to implement present or contemplated District programs.
10. Endeavoring to maintain and improve his professional competency by all available means, including reading appropriate periodicals and joining and/or participating in appropriate professional associations and their activities.
11. Establishing and maintaining an effective community relations program including effective relationships with the media.
12. Communicating openly, systematically and in a timely manner to the Board, staff and the community, and promptly informing the Board of critical issues or incidents.
13. Providing educational leadership to ensure quality teaching and learning.
14. Performing other duties and functions as assigned or required by the Board.

III. COMPENSATION & BENEFITS

- A. The Superintendent's annual salary shall be \$190,000 (see Appendix A).
- B. The Superintendent's annual salary shall be paid in twelve (12) equal monthly installments.
- C. Except as herein provided, any adjustment in salary during the term of this contract shall be only in the form of an amendment and only as mutually agreed to by and between the parties, and shall not operate as a termination of this contract. It is further provided that, with respect to any adjustment in salary, it shall not be considered that a new contract has been entered into or that the termination date of the existing contract has been extended.
- D. The Superintendent shall be provided group medical, dental and life insurance coverage on the same terms as are generally provided to other certificated management personnel of the District, in accordance with Board Policy 4354.
- E. The Superintendent shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this contract or a portion thereof; provided, however, that the Superintendent shall be entitled to 1.833 vacation days per month with pay, exclusive of holidays defined in Sections 37220 and 37221 of the California Education Code, and any additional local holidays granted by the Board to twelve (12) month certificated management employees of the District.

Vacation days shall accrue as they are earned. Earned and unused vacation shall be carried over from year to year; provided, however, that in no event shall the Superintendent be entitled to accrue any vacation days in excess of his current accrued total (as of the initial date of execution of this Agreement) plus ten (10) days. Upon separation from the District, the Superintendent shall be compensated for any earned and unused vacation at his then-current per diem rate.

- F. The Superintendent shall be provided with one (1) day per month sick leave of absence, credited in advance for his current year's sick leave entitlement upon initial employment with the District. Earned sick leave may be accrued and accumulated as provided by the Education Code and Board rules and regulations.
- G. Except as herein specified, the Superintendent shall be entitled to other leaves of absence granted by the Board to twelve (12) month certificated management employees of the District, in accordance with AR 4361.2(a).
- H. The District encourages the Superintendent to participate in professional organizations and activities. The District shall pay the Superintendent's membership dues in ACSA (Association of California School Administrators), AASA (Association of American School Administrators), one community service organization, and other relevant local, state, or national organizations as approved by the Board.

- I. The Superintendent may attend appropriate professional meetings at the local, county, state and national level, subject to obtaining prior Board approval for attendance at out-of-state meetings, and all actual and necessary expenses of attendance shall be paid by the District.
- J. The Superintendent may engage in outside paid or unpaid professional activities, such as consulting, speaking, and writing, providing such activities do not interfere with the Superintendent's duties. Outside activities, which require the Superintendent to be absent from normal duties, shall be subject to prior Board approval.

IV. EVALUATION

- A. The Board shall at least annually evaluate in writing the performance of the Superintendent and the working relationship between the Superintendent and the Board. This evaluation shall be based upon, but not limited to, the Superintendent's performance of the duties and responsibilities contained in the Superintendent's job description and written goals and objectives for the Superintendent as established by the Board in consultation with the Superintendent. The format of the written evaluation shall be devised by the Board, with input from the Superintendent. The timelines for the evaluation process (including any informal mid-year evaluation meetings) shall be established by the Board, with input from the Superintendent, following execution of this Agreement and thereafter at the beginning of each school year. Board policies and any related regulations concerning the evaluation of management employees shall not apply to the Superintendent.

V. TERMINATION/CONVICTION

- A. The District and Superintendent may, by mutual agreement expressed in writing, terminate this Contract at any time.
- B. The Board unilaterally and without cause may terminate this Agreement and the Superintendent's employment. In consideration of the Board's right to terminate this Agreement without cause, the Board shall pay the Superintendent's then current salary for the remainder of the Agreement, twelve (12) months, or until the Superintendent's STRS retirement is effective, whichever occurs first, consistent with Government Code Sections 53260 and 53261. Upon termination of this Agreement pursuant to this section, the Superintendent shall continue to receive the medical and dental benefits to which he was previously entitled for the same period of time he continues to receive District-paid salary, or until the Superintendent's District retirement medical and dental benefits become effective, or until the Superintendent finds other employment, whichever occurs first in accordance with Government Code Section 53261.
- C. This Agreement and the services of the Superintendent may be terminated by the Board at any time for a material and substantial breach of this Agreement, or for any of the grounds enumerated under Education Code Section 44932. The Board

shall not terminate this Agreement under this section until a written statement of the grounds for termination has first been served upon the Superintendent. In lieu of any other hearing, the Superintendent shall then be entitled to a conference with the Board within ten (10) work days at which time the Superintendent shall be given a reasonable opportunity to address the Board's concerns. The Superintendent shall have the right, at his own expense, to have an attorney/representative of his choice at the conference with the Board.

- D. Notwithstanding any other provision of this Agreement or the policies and regulations of the Board, the Board may elect not to renew this Agreement, and/or not to re-employ the Superintendent upon expiration of this Agreement pursuant to Education Code Section 35031. In such event, the Board shall provide the Superintendent with ninety (90) days written notice in advance of the expiration of her term of employment. If such written notice is not provided, the Superintendent is deemed reemployed for an additional one-year term under the same terms and conditions as set forth in this Agreement. In the event this Agreement is extended for one additional year, any salary increase provided, if any, for that year shall not exceed the limit established by Government Code §§ 3511.1 and 3511.2.
- E. The Superintendent may elect to terminate this Agreement with ninety (90) days notice during the term of the Agreement. Said notice shall be delivered in writing to each member of the Governing Board.
- F. Notwithstanding any other provision of this Agreement, and as mandated by Government Code Section 53243 et seq. (effective January 1, 2012), in the event the Superintendent is convicted of a crime constituting "abuse of office," the Superintendent shall reimburse the District to the fullest extent mandated by Government Code Section 53243 et seq. (i.e. for paid leave, criminal defense expenditures, or any cash settlement). In the event of such conviction, the District shall make no payments barred by Government Code Section 53243 et seq.

VI. MEDICAL EXAMINATION

- A. The Superintendent does hereby agree, if so required by the Board, to have a comprehensive medial examination by a doctor of medicine of the Superintendent's choice not less than once every two years and not more often than once each year. Following such examination, a statement signed by the physician certifying to the physical competency of the Superintendent shall be filed with the Board President. Such statement shall be treated as confidential information by the Board. The cost of said medical examination and statement shall be borne by the District to the extent not covered by District medical insurance. Nothing herein shall be deemed to waive the physician/patient privilege, which the Superintendent shall have with any physician with whom the Superintendent consults for the purposes of this paragraph and Agreement.

VII. GOVERNING LAW

A. This contract is subject to all applicable laws of the State of California, the rules and regulations of the California State Board of Education, and the rules and regulations of the Governing Board of the Culver City Unified School District. Said laws, rules and regulations are hereby made a part of the terms and conditions of this contract as though fully set forth herein.

VIII. SAVINGS CLAUSE

A. If any provisions of this contract are held to be contrary to law by final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions shall continue in full force and effect.

IX. COMPLETE AGREEMENT

A. This Agreement is the full and complete agreement between the parties hereto. Any amendment, modifications or variations from the terms of this contract shall be in writing and shall be effective only upon approval of such amendment, modification or variation by the Board and the Superintendent.

IN WITNESS WHEREOF, the parties have entered into this Contract on the date hereinafter set forth.

BOARD OF EDUCATION OF
CULVER CITY UNIFIED SCHOOL DISTRICT

By: _____

By: _____

Dated: _____

Dated: _____

By: _____

By: _____

Dated: _____

Dated: _____

By: _____

Dated: _____

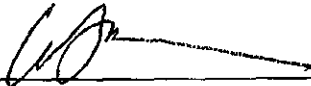
000000Culver City Unified School District
Superintendent Total Compensation Schedule
August 1, 2012

^a Annual Salary	^e ACSA Dues 1.05% of salary	H&W	Total Compensation
\$190,000.00	\$1,995.00	\$9,230.00	\$201,225.00

ACCEPTANCE

I hereby accept this Contract of Employment and agree to comply fully with each and every condition thereof, and to fulfill faithfully all of the duties of employment as Superintendent of Culver City Unified School District

Dated: 6/26/2012

By: 
David LaRose

14.1c Adopt Findings of Staff Report Denying Innovatory School for Professional Youths (ISPY) Charter School Petition

Education Code 47605(b) sets forth the process for consideration of a petition to establish a charter school and provides that within 30 days of the Governing Board's receipt of a charter petition, the Board must hold a public hearing on the provisions of the charter proposal, at which time the Governing Board of the district shall consider the level of support for the petition by the teachers employed by the district, other employees of the district, and parents.

The statute further provides that the Governing Board must make a determination whether to grant or deny the charter petition within 60 days of its receipt of the petition.

The Board formally received the Innovatory School for Professional Youth (ISPY) Charter Petition on May 22, 2012, and the Public Hearing was held on June 12, 2012. The Board will render a decision to grant or deny the charter.

A copy of the full petition can be reviewed in the Superintendent's office upon request.

RECOMMENDED MOTION

That the Board deny the Innovatory School for Professional Youth Charter Petition as presented.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT

STAFF REPORT REGARDING CHARTER PETITION TO ESTABLISH INNOVATORY SCHOOL FOR PROFESSIONAL YOUTH

GOVERNING BOARD MEETING DATE: July 10, 2012

I. INTRODUCTION

The Charter Schools Act of 1992 permits school districts to grant charter petitions, authorizing the operation of charter schools within their geographic boundaries. (Ed. Code, § 47600, et seq.) Charter schools are established when proponents petition the governing board of a public educational agency, usually a school district, for approval of the establishment of the charter school. The governing board must grant a charter "if it is satisfied that granting the charter is consistent with sound educational practice." (*Id.* at § 47605(b).)

Conversely, a governing board may deny a petition for the establishment of a charter school if it finds that the particular petition fails to meet enumerated statutory criteria and it adopts written findings in support of its decision to deny the charter. (Ed. Code, § 47605(b).) Once authorized, charter schools "are part of the public school system," but "operate independently from the existing school district structure." (*Id.* at §§ 47615(a)(1) and 47601.)

II. PROCEDURAL STATUS

The Culver City Unified School District ("District") Board of Trustees ("Board") received the "Charter Petition for Innovatory School for Professional Youth" ("Petition") on or about May 22, 2012. Within 30 days of receiving the petition, the Board must "hold a public hearing on the provisions of the charter, at which time the governing board of the school district shall consider the level of support for the petition by teachers employed by the district, other employees of the district, and parents." (Ed. Code, § 47605(b).¹) A public hearing was held on June 12, 2012. If the Board grants the Petition, Innovatory School for Professional Youth ("Innovatory") will become a legal entity.

Under Education Code section 47605(j)(1), if the District denies a charter petition, the petitioners may appeal that denial to the Los Angeles County Board of Education ("County Board"). If the County Board grants the charter, it becomes the supervisory agency over the charter school. In that case, the District's obligations with respect to the charter school become limited to transfer of what would become the charter school's share of local property taxes based on its ADA, along with provision of facilities if a request were made and entitlement shown. If the County denies the petition, the petitioner may appeal to the State Board of Education ("SBE"). (*Ibid.*)

¹ Hereinafter, this report refers to California Education Code section 47605, subdivision (b) as "the Statute."

III. REVIEW OF THE PETITION

A staff team conducted a full review of the Petition. Education Code section 47605(b) sets forth the following guidelines for governing boards to consider in reviewing charter petitions:

- The chartering authority shall be guided by the intent of the Legislature that charter schools are, and should become an integral part of the California educational system and that establishment of charter schools should be encouraged.
- A school district governing board shall grant a charter for the operation of a school under this part if it is satisfied that granting the charter is consistent with sound educational practice.
- The governing board of the school district shall not deny a petition for the establishment of a charter school unless it makes written factual findings, specific to the particular petition, setting forth specific facts to support one or more of the following findings:
 - (1) *The charter school presents an unsound educational program for the pupils to be enrolled in the charter school.*
 - (2) *The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.*
 - (3) *The petition does not contain the number of signatures required by statute.*
 - (4) *The petition does not contain an affirmation of each of the conditions required by statute.*
 - (5) *The petition does not contain reasonably comprehensive descriptions of the required elements of a charter petition.*

In addition to the above, Staff's review and analysis of the Petition was also guided by Regulations of the California State Board of Education ("Regulations"), which were promulgated for the SBE's evaluation of its own charter petition submissions (Cal. Code Regs., tit. 5, § 11967.5.1). These Regulations do not expressly apply to a school district's review of charter petitions, but they are helpful guidance. Where relevant, the content of the Education Code and Regulations is stated or paraphrased with respect to each area in which staff has identified deficiencies.

IV. STAFF RECOMMENDATION

Based upon its comprehensive review and analysis of the Petition, Staff recommends that the Petition be **denied**. Findings with respect to each deficiency Staff identified appear in numbered paragraphs in Section V, below. This Report also contains Staff's analysis of the Petition, and the written findings supporting Staff's recommendation of denial.

- **Is specific to the charter petition being proposed, not to charter schools or charter petitions generally.**
- **Describes, as applicable among the different elements, how the charter school will:**
 - **Improve pupil learning.**
 - **Increase learning opportunities for its pupils, particularly pupils who have been identified as academically low achieving.**
 - **Provide parents, guardians, and pupils with expanded educational opportunities.**
 - **Hold itself accountable for measurable, performance-based pupil outcomes.**
 - **Provide vigorous competition with other public school options available to parents, guardians, and students.**

(Cal. Code Regs., tit. 5 § 11967.5.1(g).) Staff finds that the Petitions fails to provide reasonably comprehensive descriptions of many of the required elements, particularly in light of the regulatory definition, as identified above and described below.

1. Element A – Educational Program

The Statute and Regulations set out various factors for considering whether a charter petition provides a reasonably comprehensive description of the educational program of the school, including, but not limited to, the following: the charter school’s target student population, including, at a minimum, grade levels; approximate numbers of pupils and their specific educational interests, backgrounds, or challenges; the charter school’s mission statement with which all elements and programs of the school are in alignment and which conveys the petitioners’ definition of an educated person in the 21st century, belief of how learning best occurs, and goals consistent with enabling pupils to become or remain self-motivated, competent, and lifelong learners; the instructional approach of the charter school; the basic learning environment or environments; the curriculum and teaching methods that will enable the school’s students to meet state standards; how the charter school will identify and respond to the needs of pupils who are not achieving at or above expected levels; how the charter school will meet the needs of student with disabilities, English learners, students achieving substantially above or below grade level expectations; and the charter school’s special education plan, to include the means by which the charter school will comply with the provisions of Education Code section 47641, the process to be used to identify students who may qualify for special education programs and services, how the school will provide or access special education programs and services, the school’s understanding of its responsibilities under law for special education pupils, and how the school intends to meet those responsibilities. (Ed. Code, § 47605(b)(5)(A); Cal. Code Regs., tit. 5, § 11967.5.1(f)(1).)

Based on the following enumerated findings, Staff concludes the Petition does not contain a reasonably comprehensive description of the proposed charter school's educational program.

a. General Description

Innovatory's educational program is described in vague terms and buzzwords, with little concrete, practical information on how the proposed charter school will serve its somewhat identified target population. To the extent any educational program identified in the Petition is not supported by the budget, it is not comprehensively described.

And, it must be noted, the District is referred to generically throughout the Petition, confirming that nothing about the Innovatory program was designed with the needs of Culver City Unified School District resident students, but instead was fashioned to be submitted to multiple school districts. Petitioners do not appear committed to serving the District community, but are instead merely shopping for a charter authorizer.

b. Target Population and Student Goals and Outcomes

The Petition identifies as the proposed charter school's target population two general categories of students: "1) professional youth... students that are currently attending other districts' independent study schools" and "2) low performing or socioeconomically disadvantaged students for whom the traditional school model does not fit." (At p. 10.) The name of the proposed school is "Innovatory School for Professional Youth," and it is therefore difficult to give any credence to the Petition's representation that the second category of targeted students is, in fact, targeted. Moreover, the Petition does not set out a comprehensive description of how the proposed charter school would serve either low performing or socioeconomically disadvantaged students. This issue is discussed in detail, below.

In addition, the Petition indicates the intent that the proposed charter school open with students in grades 6 through 11. However, there is nothing in the Petition that explains how or why Innovatory's educational program is uniquely or appropriately suited for either category of targeted students, much less how the program is uniquely or appropriately suited for the broad range of grades to be served. This utter lack of description, whether comprehensive or superficial, is of great concern, given that Innovatory is an independent study program based, at least in part, on online learning. It is expected that a comprehensive description of how Innovatory's pedagogical approach is designed to meet the educational needs of its target population would include substantially more detail than that reflected in the Petition.

c. How Learning Best Occurs

The Petition does not expressly address how learning best occurs, as is required by statute.

d. Instructional Approach

The Petition provides general information on a variety of instructional strategies, educational programs, and desired accomplishments, but it lacks any meaningful, specific information regarding the instructional approach that will be employed by Innovatory. (See pp. 11 to 25.) For example:

(1) In its "Instructional Mode & Design" section, the Petition touts a patchwork of curricular approaches, without providing any substantive explanation of any. The Petition refers to "project-based, individualized, real-world curriculum" (at p. 3); online classroom software Elluminate (at p. 4); and "learning systems such as Khan Academy and Art of Problem [S]olving." (At p. 4.) The Petition does not explain with any clarifying detail what these curricula consist of, why the designated curricula were selected over other possible curricula, or how the curricula complement one another. No peer-reviewed studies as to the efficacy of Elluminate or Khan Academy and Art of Problem Solving are referenced.

(2) The Petition's failure to explain how these instructional parts create a cohesive instructional whole is particularly problematic given the Petitioners' stated intent to deliver integrated curriculum. (At p. 22.) To illustrate how such an ambitious instructional approach has been implemented in the past, the Petitioners could have attached a sample lesson plan for a project-based activity, or an example of a student project. No sample was provided.

(3) The Petition is nearly devoid of discussion regarding basic logistical aspects of the online-based curriculum and activities. The Petition fails to identify computer equipment and services students will need to participate in, for example, nebulous "online advisory group instruction." (At p. 20.) Moreover, it is clear the instructional effectiveness of the proposed charter school is dependent at least in part on students' ability to navigate internet-based platforms. Accordingly, at least some of Innovatory's instructional program will be ineffectual absent students' computer proficiency. Correspondingly, there is a significant issue regarding the appropriateness of an internet-based program for younger students, students without computer skills, and, of course, students without computers. Yet, the Petition does not explain how potential technology barriers created by students' (and parents') unfamiliarity with equipment, interfaces, etc. will be remediated. In addition, the Petition does not address students without access to computer equipment and internet connectivity.

(4) The Petition is rife with undefined instructional terms and philosophies that, on close inspection, do not seem to mean anything. For example, the Petition promises the proposed charter school will provide students a "small advisory-based environment" (at p. 16) without any substantive explanation of what this means. The Petition alludes to amorphous learning plans (at pp. 4, 12, 13, 15, et seq.), but fails to detail their content or purpose within the curricular framework. The Petitioners fail to provide an exemplar learning plan, thus it is unclear what one looks like, or how it will help further a student's education in a way different than curricular framework, which is also not substantively described or explained by the Petition.

(5) The significant failings of the Petition's instructional framework are perhaps best illustrated by the "Core Academic Coursework" section, which lists high school classes to be offered at the proposed charter school (notably, coursework for sixth, seventh, and eighth grades is not mentioned). No explanation of curriculum or curricular standards for the classes is provided. That Petitioners are aware that, for example, math classes should be offered does not reflexively mean they know what curriculum should be taught. The superficiality with which even the general instructional program is described suggests a lack of knowledge on the part of Petitioners.

(6) The Petition altogether ignores the educational needs of special populations of students, as follows:

i. **Plan for Students Who are Academically High Achieving**

The Petition does not contain any description, comprehensive or otherwise, of how Innovatory plans to meet the educational need of high achieving students.

ii. **Plan for English Language Learners**

The Petition does not contain any description, comprehensive or otherwise, of how Innovatory plans to meet the educational need of English Language Learners.

iii. **Plan for Students who Are Low Achieving Academically**

The Petition does not contain any description, comprehensive or otherwise, of how Innovatory plans to meet the educational need of low achieving students.

iv. **Meeting Needs of Students with Special Needs**

The Petition does not contain any description, comprehensive or otherwise, of how Innovatory plans to meet the educational need of students with disabilities.

v. **Plan for Special Education**

The Petition does not contain any description, comprehensive or otherwise, of Innovatory's plan for special education.

vi. **Plan for Socio-Economically Disadvantaged Students**

The Petition does not contain any description, comprehensive or otherwise, of how Innovatory plans to meet the educational need of socio-economically disadvantaged students.

2. **Element B – Measurable Student Outcomes**

The Statute and Regulations provide for a charter petition to identify the specific skills, knowledge and attitudes that reflect the school's educational objectives and that can be assessed frequently and sufficiently by objective means to determine satisfactory progress and provide for the frequency of the objective means for measuring outcomes to vary by factors such as grade level, subject matter, and previous outcomes. (Ed. Code, § 47605(b)(5)(B); Cal. Code Regs., tit. 5, § 11967.5.1(f)(2).) To be sufficiently detailed, objective means of measuring pupil outcomes must be capable of being used readily to evaluate the effectiveness of and to modify instruction for individual students and for groups of students during the school year. (Cal. Code Regs., tit. 5, § 11967.5.1(f)(2)(A).)

The Petition does not contain a reasonably comprehensive – *or any* -- description of the proposed charter school's measurable pupil outcomes.

3. Element D – Governance

The Statute and Regulations provide for a charter petition to identify the governance structure including, at a minimum, evidence of the charter school's incorporation as a non-profit public benefit corporation, if applicable, the organizational and technical designs to reflect a seriousness of purposes to ensure that the school will become and remain a viable enterprise, there will be active and effective representation of interested parties, and the educational program will be successful. (Ed. Code, § 47605(b)(5)(D); Cal. Code Regs., tit. 5, § 11967.5.1(f)(4).) The Statute and Regulations also provide for evidence that parental involvement is encouraged in various ways. (*Ibid.*)

Based on the following enumerated findings, Staff concludes the Petition does not contain a reasonably comprehensive description of the charter school's governance structure.

a. Relationship of Boards of Directors

The Petition's deficiency with respect to describing the proposed charter school's governance structure is significant. (At pp. 26-29.)

It appears two boards would govern the proposed charter school – a "Local Advisory Board" and the "Board of Directors of Big Picture Schools California, Inc." There is little description of the functioning of these boards. Incorporation documents of "Big Picture Schools California, Inc." are not provided. At best, the Petition sets out a cursory description of the relationship of the boards to one another.

The Petition alludes to "Local Board Bylaws" (at p. 27), which govern the Local Advisory Board, but does not attach them. At any rate, the value of those Bylaws is questionable because "the ultimate legal responsibility to make all final (and legal) decisions rests with the Board of Directors of Big Picture Schools California, Inc." (*Ibid.*) Moreover, the Board of Directors of Big Picture Schools California, Inc. "will delegate appropriate responsibilities to the Local Board and officers as it determines." (At p. 26.) The Petition fails to identify responsibilities "appropriate" for the Local Advisory Board. The purpose of the Local Advisory Board is therefore in question.

The Petition is also silent as to how the Board of Directors of Big Picture Schools California, Inc is selected. Accordingly, it is unclear whether a District employee may sit on the governing board as a non-voting member as provided for in section 47604.

b. Board Meetings

The Petition acknowledges the Brown Act only in passing. (At p. 28.) There is no substantive description of meetings of the Board of Directors of Big Picture Schools California, Inc. This, despite the patent concerns presented by the multilevel structure of governance of a school that will not exist in brick-and-mortar form, and by the fact Board members "reside throughout the state of California." (Petition at p. 26.) Exacerbating the problem posed by the lack of a comprehensive description of the manner of Board meetings, the Petition states "[m]eeting [sic] will be held at the School with some members of the Board of Directors participating via a conference call or video conferencing if not able to physically attend the meeting." (At p. 28.) There is no "School" at which a meeting can be held. (Petition at p. 33 ["ISPY does not have a school facility"].) It is more likely the Petitioners contemplate either only telephonic meetings or videoconference, or physical meetings that move from location to location – presumably throughout California. Or,

perhaps the Petitioners have not contemplated this issue at all. Assuming the Petition misstates that meetings will be held at a "School" that does not exist, it is unclear whether parents and students of the proposed charter school will be able to attend, and participate in, Board of Directors' meetings.

In short, the Petition fails to set out a comprehensive description of the proposed charter school's governance.

c. Conflict of Interest Standards

The governance section of the Petition is not substantive, and is more in the nature of a listing of topics with little elaboration.

The Petition states that "[t]he Board of Directors has approved a comprehensive set of 'policies' including: Conflict of Interest..." However, the Petition does not attach or set out that conflict of interest policy. The failure to provide a conflict policy is particularly problematic given the insubstantial information provided regarding the existence of multiple boards that will govern the proposed charter school. (See p. 26-27.)

d. Board Legal Compliance

The Petition fails to include a substantive description of which laws the Board intends to observe and follow, such as Government Code section 1090, the Political Reform Act, and the California Public Records Act, or how the proposed charter school plans to ensure compliance.

e. Parent Involvement

The Petition indicates a belief that parents can be required to participate in the proposed charter school's instructional program and governance. For instance, the Petition states "parents are required to sit on panels to judge student work" in "exhibition panels." (At p. 28.) The Petitioners' belief the proposed charter school can compel parents to participate in "exhibition panels" is mistaken. Moreover, while a parent may participate in the Local Advisory Board (*ibid.*), no similar assurance is provided as to participation in the Board of Directors.

4. Element E – Employee Qualifications

The Statute and Regulations provide for a charter petition to identify general qualifications for various categories of employees the school anticipates, identify those positions that the charter school regards as key in each category and specify the additional qualifications expected of individuals assigned to those positions, and specify that all employment requirements set forth in applicable provisions of law will be met, including but not limited to credentials as necessary. (Ed. Code, § 47605(b)(5)(E); Cal. Code Regs., tit. 5, § 11967.5.1(f)(5).)

The Petition's description of personnel simply fails to reflect the proposed instructional model. None of the described positions (school director, assistant school director, advisors/teachers, recruiting advisors/teachers, counselor, office manager) as a condition of employment requires any training or education in connection with the delivery of instruction online, or within the context of an independent study model. (At pp. 30-32.) Other than possibly the office manager (who is responsible for "[m]aintain[ing] and monitor[ing] school

website and social networking feeds”), none of the other positions require as a condition of employment any working knowledge of computer networks. The Petition fails to inspire any confidence that the proposed charter school would be staffed with personnel who have an understanding of how to implement the instructional model.

For these reasons, the Petition does not contain a reasonably comprehensive description of the proposed charter school’s employee qualifications.

5. Element G – Racial and Ethnic Balance

The Statute provides for the charter petition to identify the means whereby the charter school will achieve a racial and ethnic balance among its students that is reflective of the authorizing district’s general population. (Ed. Code, § 47605(b)(5)(G).)

The Petition provides that Innovatory intends to achieve racial and ethnic balance by making “[e]very effort will be made to reach out to the students and families in CCUSD during recruitment. We will advertise in magazines, newspapers, educational journals, radio, and use social networking for marketing purposes.” (At p. 38.) The Petition does not identify the racial and ethnic balance of the District, or otherwise demonstrate an understanding of how the proposed charter school can achieve student body demographics that reflect the community.

The Petition does not contain a reasonably comprehensive description of the proposed charter school’s means of ensuring racial and ethnic balance consistent with the District’s demographics.

6. Element J – Suspension and Expulsion Procedures

The Statute and Regulations require a charter petition to specify procedures by which students can be suspended or expelled that provides due process for all pupils. These shall include, at a minimum, identification of a preliminary list of offenses for which students must and may be disciplined, the procedures for suspending and expelling pupils who have committed such offenses, and how parents, guardians and students will be informed of the grounds and their due process rights. (Cal. Code Regs., tit. 5, § 11967.5.1(f)(10)).

A petition must also provide evidence that in preparing the list of offenses and the procedures, the petitioners reviewed the lists of offenses and procedures that apply to students attending non-charter public schools, as well as evidence that petitioners have reviewed their list and believe it provides for adequate safety for students, staff and visitors. (*Ibid.*) The charter petition must also include a description of due process for and understanding of the rights of students with disabilities with regard to suspensions and expulsion and how discipline policies and procedures will be periodically reviewed and modified. Finally, the petition must outline how detailed policies and procedures regarding suspension and expulsion will be developed and periodically reviewed, including, but not limited to, periodic review and (as necessary) modification of the lists of offenses for which students are subject to suspension or expulsion. (Ed. Code, § 47605(b)(5)(J); Cal. Code Regs., tit. 5, § 11967.5.1(f)(10).)

What little discussion of discipline is provided in the Petition (at pp. 40-41) restates some Education Code provisions. The Petition does not address any specific student behavior

codes, or rules for conduct, and does not describe any progressive discipline policy beyond statutory grounds for suspension and expulsion. No policies or handbooks are attached or appear to have been drafted to date.

The Petition fails to set out any due process requirements that must precede an expulsion. (At p. 41.) The Petition fails to describe possible lengths of expulsion; any in-class or in-school suspensions or other discipline alternatives; the necessity to contract with the District to provide services to expelled students; and notice to staff of suspensions/expulsion involving dangerous situations. The Petition is also silent as to a process for routinely informing resident districts of all disciplinary incidents and issues. The Petition fails to provide for immediate notification of and coordination with District administrative authority in pending discipline of eligible special education students or 504 students, particularly during any cumulative suspension over 10 days and any consideration for expulsion.

Finally, and perhaps most significantly, the Petition altogether fails to acknowledge the need -- much less to set out a reasonably comprehensive plan -- to comply with the Individuals with Disabilities Education Act ("IDEA") and Section 504 of the Rehabilitation Act of 1973 in disciplining students with disabilities. The Petition fails entirely to recognize the complex procedural safeguards applicable to students with disabilities who qualify for special education under the IDEA or accommodation under Section 504.

The Petition's description of the proposed charter school's student discipline process is cursory, and not reasonably comprehensive.

7. Element N-Dispute Resolution Procedures

The Statute requires the Petition describe the procedures to be followed by the charter school and the entity granting the charter to resolve disputes relating to provisions of the charter. (Ed. Code, § 47605(b)(5)(N).) The Regulations require a description of how the costs of the dispute resolution process, if needed, would be funded, and also a recognition that if the substance of a dispute is a matter that could result in the taking of appropriate action, including, but not limited to, revocation of the charter, it will be handled in accordance with that provision of law and any regulations pertaining thereto.

The Petition does not contain a sufficient description of Innovatory's dispute resolution process, which states (at p. 44) in its entirety:

The staff and governing board members of ISPY agree to resolve any claim, controversy or dispute arising out of or relating to the Charter agreement between CCUSD and ISPY except any controversy or claim that is in any way related to revocation of this Charter. Any Dispute between the District and ISPY shall be made in writing.

ISPY is deemed the exclusive public school employer of the employees of the charter school for the purposes of the Educational Employee Relations Act (EERA).

This description is patently inadequate. The statement "staff and governing board members of ISPY agree to resolve any claim..." appears to be incomplete. Certainly, it lacks any specificity of how Innovatory will "resolve any claim." The statement "[a]ny Dispute between the District and ISPY shall be made in writing" is also a non sequitur. The following

statement, which refers to the Educational Employee Relations Act, might be thought misplaced were the foregoing statements cogent.

The Petition does not provide a reasonably comprehensive description of the scope of issues for which referral to the dispute resolution process is appropriate. Moreover, the Petition impermissibly commits the District to funding certain dispute resolution methods.

8. Element P: Closure Protocol

The Petition must include a description of closure procedures, including a plan for disposing of any net assets and for the maintenance and transfer of student records. (Ed. Code, § 47605(b)(5)(P).)

The Petition's closure protocol states in its entirety:

The procedures for charter school closure are guided by California Education Code sections 47604.32, 47605, 47605.6, and 47607 as well as California Code of Regulations, Title 5 (5 CCR), sections 11962 and 11962.1. A closed charter school must designate a responsible entity to conduct closure activities and identify how these activities will be funded. The procedures outlined below are based on "Charter School Closure Requirements and Recommendations (Revised 08/2009)" as posted on the California Department of Education website.

The Petition does not attach closure procedures. Although it likely need not be stated, the Petition's description of the closure protocol for the proposed charter school is not reasonably comprehensive.

B. The Petitioners Present an Unsound Educational Program

The Regulations define "unsound education program" as one that involves activities that the State Board of Education determines would present the likelihood of physical, educational, or psychological harm to the affected pupils; or that the State Board of Education determines not to be likely to be of educational benefit to the pupils who attend. (5 C.C.R. § 11967.5.1(b)(1), (2).)

Staff finds that for the reasons described on pages five through seven of this Report, the Petition presents an unsound educational program as described. The lack of detail contained in the Petition makes it impossible for staff to evaluate the benefit that could be provided to pupils who enroll in the program.

C. The Petitioners Are Demonstrably Unlikely to Successfully Implement the Program

The Statute requires Petitioners to show they are demonstrably likely to successfully implement the program set forth in the Petition. (Ed. Code, § 47605(b)(2).) The Regulations also require consideration of whether a petition has presented a realistic financial and operational plan, including the areas of administrative services, financial administration, insurance and facilities. (Cal. Code Regs., tit. 5, § 11967.5.1, subds. (c)(1) and (c)(3).) In the area of administrative services, the charter or supporting documents must adequately describe: the structure for providing administrative services, accounting and payroll that reflects an understanding of school business practices and expertise to carry out the necessary administrative services, or a reasonable plan and time line to develop and assemble such practices and expertise. (Cal. Code Regs., tit. 5, § 11967.5.1(c)(3)(A)(1).) For any contract services, the Regulations require a description of the criteria for the selection of a contractor or contractors that demonstrate necessary expertise and the procedure for selection of the contractor or contractors. (Cal. Code Regs., tit. 5, § 11967.5.1, subds. (c)(3)(A)(2).)

Under section 11967.5.1(c)(3)(B), an unrealistic financial and operational plan for the proposed charter exists when the charter or supporting documents do not adequately describe: a) At a minimum, the first year operational budget, start-up costs, and cash flow, and financial projections for the first three years; b) Include in the operational budget reasonable estimates of all anticipated revenues and expenditures, necessary to operate the school including, but not limited to, special education, based, when possible, on historical data from schools or school districts of similar type, size, and location; c) include budget notes that clearly describe assumptions on revenue estimates, including, but not limited to, the basis for average daily attendance estimates and staffing levels; and d) present a budget that in its totality appears viable and over a period of no less than two years of operations provides for the amassing of a reserve equivalent to that required by law for a school district of similar size to the proposed charter school. California Education Code 47605(g) and 5 CCR 11967.5.1(c)(3)(B) also require Petitioners "to provide financial statements that include a proposed first year operational budget, including start-up costs, and cash flow, and financial projections for the first three years of operation."

Under section 11967.5.1(c)(3)(C), the Regulations require, in the area of insurance, for the charter and supporting documents to adequately provide for the acquisition of and budgeting for general liability, workers compensations, and other necessary insurance of the type and in the amounts required for an enterprise of similar purpose and circumstance.

Finally, under section 11967.5.1(c)(3)(D), the Regulations require, in the area of facilities, for the charter and supporting documents to adequately: one, describe the types and potential location of facilities needed to operate the size and scope of educational program proposed in the charter; two, in the event a specific facility has not been secured, provide evidence of the type and projected cost of the facilities that may be available in the location of the proposed charter school; and three reflect reasonable costs for the acquisition or leasing of facilities to house the charter school, taking into account the facilities the charter school may be allocated under the provisions of Education Code section 47614.

Based on the following enumerated findings, Staff concludes Petitioners are demonstrably unlikely to successfully implement the program set forth in the Petition.

1. Operational Plan is Not Realistic or Sound

The Petition and its supporting documents do not adequately describe the anticipated administrative or contracted services. The structure of administrative services, accounting and payroll are not adequately described and thereby do not reflect an understanding of school business practices and expertise to carry out the necessary administrative services. The Petition does not describe the accounting or payroll structure or plans, and instead merely indicates Innovatory "Administrative/business operations will be performed by ISPY, with substantial support and assistance from ExEd or similar provider." (At p. 39.) There is no description of the procedure for selection of the contractor or contractors or criteria for the selection of contractors that demonstrate necessary expertise. (*Ibid.*)

2. Realistic Financial Plan.

The Petition does not present a sound, realistic financial plan. In terms of attendance recording and accounting systems, the Petition promises merely to implement a system that complies with state laws, without explaining anything specific that would be necessary under which laws. (p. 326-327.) More specifically, the budget provided with the Petition evinces the following problems:

- The proposed charter school's start-up cost of \$250,000 is to be generated entirely through fundraising, such as bake sales, etc. This target is unrealistically optimistic. If fundraising were to fall short of \$250,000, the proposed charter school would have a significant cash flow problem;
- Revenues are overestimated by approximately \$30,000 to \$40,000 in the proposed charter school's first year, and the overestimate compounds in future years;
- 15% of revenues in the proposed charter school's first year -- \$125,000 -- are projected to come from fundraising. This amount is unrealistically optimistic;
- No evidence is provided to support the proposed charter school's projected enrollment, and corresponding Average Daily Attendance revenue. Without evidence to support projected enrollment, it is impossible to view corresponding revenues as credible; and
- The proposed charter school's business services/consulting expenses increase by an average of \$28,000 per year, but no explanation for the increase is provided.

3. Facilities

Again, the Petition indicates Innovatory will not have a brick-and-mortar facility either for administration, or for the delivery of curriculum.

D. The Petition Does Not Contain the Number of Signatures Required by Education Code Section 47605(b)(3)

Pursuant to Education Code section 47605(a)(1), petitioners must obtain the signatures of parents meaningfully interested in having their child attend the charter school, or of teachers meaningfully interested in teaching at the charter school.

Petitioners submitted the signatures of two teachers purportedly interested in teaching at the proposed charter school. While the number of signatures represents half of the number of teachers projected to staff the proposed charter school during its first year of operation, the instructional model – particularly with reference to “online advisory group instruction” – is too vague in its description to allow a conclusion that four teachers would be sufficient to implement it. Accordingly, the Petition is not supported by a sufficient number of teachers meaningfully interested in teaching at the proposed charter school.

VII. CONCLUSION

As set forth above, staff finds that the Petition fails to meet applicable legal requirements and standards. For all of the foregoing reasons, Staff recommends that the Board deny the Petition and adopt this Staff Report as written findings in support of its denial.

BOARD REPORT

**7/10/12
14.2a**

14.2a Approval of Reinstatement of Pupil Services Case #06-11-12

The Superintendent is recommending to the Board of Education that Case #06-11-12 be reinstated to attend public school.

Each student is required to complete his/her rehabilitation plan. Plans specify details for attendance, academic progress, counseling and appropriate behavior. This student has met or exceeded the conditions for reinstatement to attend public school.

RECOMMENDED MOTION:

That the Board approves the reinstatement of Case #06-11-12 to attend public school.

Moved by:

Seconded by:

Vote:

BOARD REPORT

**7/10/12
14.2b**

14.2b Second Reading and Adoption of Revised Administrative Regulation and Board Policy 6163.4, Student Use of Technology

It is recommended practice that the Board of Education regularly review Administrative Regulations/Board Policies that are significant to the operation of the District.

Revised Administrative Regulation and Board Policy 6163.4, Student Use of Technology, fulfills the mandate of 20 USC 6777 that districts adopt an Internet safety policy in order to qualify for federal universal service discounts for Internet access (E-rate discounts).

Revised Administrative Regulation and Board Policy 6163.4, Student Use of Technology, are being presented for a first reading.

RECOMMENDED MOTION: That the Board Adopt the Revised Administrative Regulation and Board Policy 6163.4, Student Use of Technology.

Moved by:

Seconded by:

Vote:

STUDENT USE OF TECHNOLOGY

PROGRAM DEVELOPMENT

~~In order to match electronic resources as closely as possible to the approved district curriculum, district personnel will review and evaluate resources in order to offer "home pages" and menus of materials which comply with Board guidelines listed in Board Policy governing the selection of instructional materials. In this manner, staff will provide developmentally appropriate guidance to students as they make use of telecommunications and electronic information resources to conduct research and other studies related to the district curriculum. All students will be informed by staff of their responsibilities as users of the district network prior to gaining access to that network, either as an individual user or as a member of a class or group.~~

~~As much as possible, access to district information resources will be designed in ways which point students to those which have been reviewed and evaluated prior to use. While students may be able to move beyond those resources to others, which have not been evaluated by staff, they shall be provided with guidelines and lists of resources particularly suited to the learning objectives. Students may pursue electronic research independent of staff supervision only if they have been granted parental permission and have submitted all required forms. Permission is not transferable and may not be shared.~~

INTERNET RULES

~~Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.~~

~~The network is provided for students to conduct research. Independent access to network services is provided to students who agree to act in a considerate and responsible manner. Parent permission is required for minors. Access is a privilege, not a right. Access entails responsibility. Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed.~~

~~Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private. During school, teachers will guide students toward appropriate materials. Outside of school, families bear responsibility for such guidance, as they must also exercise with information sources such as television, telephones, movies, radio and other potentially offensive media.~~

ACCEPTABLE USE POLICY FOR DISTRICT COMPUTER NETWORK

~~Although we do filter with a proxy server, the following are not permitted:~~

- ~~-Sending or displaying offensive messages or pictures~~
- ~~-Using or displaying offensive messages or pictures~~
- ~~-Using obscene language~~
- ~~-Harassing, insulting or attacking others~~

STUDENT USE OF TECHNOLOGY (Continued)

- ~~• Damaging computers, computer systems or computer networks~~
- ~~• Violating copyright laws~~
- ~~• Using others' passwords~~
- ~~• Trespassing in others' folders, work or files~~
- ~~• Intentionally wasting limited resources~~
- ~~• Employing the network for commercial purposes, including purchasing or selling environments~~
- ~~• Participating in chat rooms~~
- ~~• Downloading files without teacher permission~~

SANCTIONS

- ~~1. Violations will result in a loss of access.~~
- ~~2. Additional disciplinary action may be determined at the site level in line with existing practice regarding inappropriate language or behavior.~~
- ~~3. When applicable, law enforcement agencies may be involved.~~

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. All instructional staff shall receive a copy of this Administrative Regulation, the accompanying Board Policy, and the district's Acceptable Use Policy for Electronic Resources for District Employees, describing expectations for appropriate use of the system and shall also be provided with information about the role of staff in supervising student use of technological resources. All students using these resources shall receive instruction in their proper and appropriate use.

(cf. 0440 – District Technology Plan)

(cf. 4040 – Employee Use of Technology)

(cf. 4131 – Staff Development)

(cf. 4231 – Staff Development)

(cf. 4331 – Staff Development)

Teachers, administrators, and/or library media specialists shall prescreen technological resources and online sites that will be used for instructional purposes to ensure that they are appropriate for the intended purpose and the age of the students.

(cf. 6163.1 – Library Media Centers)

Online/Internet Services: User Obligations and Responsibilities

Students are authorized to use district equipment to access the Internet or other online services in accordance with Board Policy, the user obligations and responsibilities specified below, and the district's Internet Permission Form E6163.4.

STUDENT USE OF TECHNOLOGY (Continued)

1. The student in whose name an online services account is used is responsible for its proper use at all times. Students shall keep personal account numbers and passwords private and shall only use the account to which they have been assigned.

2. Students shall use the district's system safely, responsibly, and primarily for educational purposes.

3. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as discrimination, intimidation, harassment or bullying of others based on actual or perceived characteristics and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. (Education Code 48900.2, 48900.3, and 48900.4)

(cf. 5131.2 – Bullying)

(cf. 5131 – Conduct)

(cf. 5145.3 – Nondiscrimination/Harassment)

(cf. 5145.7 – Sexual harassment)

(cf. 5145.9 – Hate-Motivated Behavior)

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

4. Unless otherwise instructed by school personnel, students shall not disclose, use, or disseminate personal identification information about themselves or others when using email, chat rooms, or other forms of direct electronic communication. Students also shall be cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians. Personal information includes the student's name, date of birth, address, telephone number, Social Security number, or other personally identifiable information.

5. Students shall not use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board Policy, or Administrative Regulations.

(cf. 3513.3 – Tobacco-Free Schools)

(cf. 5131.6 – Alcohol and Other Drugs)

STUDENT USE OF TECHNOLOGY (Continued)

6. Students shall not use the system to engage in commercial or other for-profit activities.

7. Students shall not use the system to threaten, intimidate, harass, or ridicule other students or staff.

8. Copyrighted material shall be posted online only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit as with any other printed source of information.

(cf. 5131.9 – Academic Honesty)

(cf. 6162.6 – Use of Copyrighted Materials)

9. Students shall not tamper with, alter, change, or attempt to alter or change student records (e.g., attendance, grades, transcripts).

10. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called “hacking.”

11. Students shall not attempt to interfere with other users’ ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or use another individual’s identity.

12. Students shall report any security problem or misuse of the services to the teacher or principal.

The district reserves the right to monitor use of the district’s systems for improper use without advance notice or consent. Students shall be informed that computer files and electronic communications, including email, are not private and may be accessed by the district for the purpose of ensuring proper use.

(cf. 5145.12 – Search and Seizure)

Whenever a student is found to have violated Board Policy, Administrative Regulation, or the district’s Internet Permission Form, the principal or designee may cancel or limit a student’s user privileges or increase supervision of the student’s use of the district’s technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board Policy.

(cf. 5144 – Discipline)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

(cf. 5144.2 – Suspension and Expulsion/De Process (Students with Disabilities))

Instruction

AR 6163.4(e)

STUDENT USE OF TECHNOLOGY (Continued)

Regulation Reviewed: July 7, 1998

Regulation Revised: June 6, 2000

Revised Regulation Reviewed:

June 26, 2012 and July 10, 2012

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California

STUDENT USE OF TECHNOLOGY

ACCEPTABLE USE POLICY FOR DISTRICT COMPUTER NETWORK

Student Access to Networked Information Resources Procedures

The Board recognizes that as telecommunications and other new technologies shift the ways that information may be accessed, communicated and transferred by members of the society, those changes may also alter instruction and student learning. The Board generally supports access by students to rich information resources along with the development by staff of appropriate skills to analyze and evaluate such resources. In a free and democratic society, access to information is a fundamental right of citizenship.

Telecommunications, electronic information sources and networked services significantly alter the information landscape for schools by opening classrooms to a broader array of resources. In the past, instructional and library media materials could usually be screened prior to use by committees of educators and community members intent on subjecting all such materials to reasonable selection criteria. The Board Policy requires that all such materials be consistent with district-adopted guides, supporting and enriching the curriculum while taking into account the varied instructional needs, learning styles, abilities and developmental levels of the students. Telecommunications, because they may lead to any publicly available information in the world, will open classrooms to electronic information resources which have not been screened by educators for use by students of various ages.

Electronic information research skills are now fundamental to preparation of citizens and future employees during a modern society. The Board expects that staff will blend thoughtful use of such information throughout the curriculum and that the staff will provide guidance and instruction to students in the appropriate use of such resources. Staff will consult the guidelines for instructional materials contained in Board Policy and will honor the goals for selection of instructional materials contained therein.

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply. The network is provided for students to conduct research and communicate with others. Access to network services will be provided to students who agree to act in a considerate and responsible manner.

Independent student use of telecommunications and electronic information resources will be permitted upon submission of permission forms, agreement forms by parents of minor students (under 18 years of age) and by students themselves, and by passing a test. Access to telecommunications will enable students to explore thousands of libraries, databases, and bulletin boards. The Board believes that the benefits to students from access in the form of information resources and opportunities for collaboration exceed the disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their

STUDENT USE OF TECHNOLOGY (Continued)

~~children should follow when using media and information sources. To that end, the Culver City Unified School District supports and respects each family's right to decide whether or not to apply for independent access.~~

The Governing Board intends that technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

(cf. 0440 – District Technology Plan)
(cf. 1113 – District and School Web Sites)
(cf. 4040 – Employee Use of Technology)
(cf. 5131 – Conduct)
(cf. 6163.1 – Library Media Centers)

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with district regulations and the district's Internet Permission Form E6163.4.

(cf. 5125.2 – Withholding Grades, Diploma or Transcripts)
(cf. 5144 – Discipline)
(cf. 5144.1 – Suspension and Expulsion/Due Process)
(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 5145.12 – Search and Seizure)

Before a student is authorized to use the district's technological resources, the student and his/her parent/guardian shall sign and return the Internet Permission Form E6163.4, specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree not to hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

(cf. 6162.6 – Use of Copyrighted Materials)

The Superintendent or designee, with input from students and appropriate staff, shall regularly review and update this policy, the accompanying administrative regulation, and other relevant procedures to enhance the safety and security of students using the district's technological resources and to help ensure that the district adapts to changing technologies and circumstances.

STUDENT USE OF TECHNOLOGY (Continued)**Use of District Computers for Online Services/Internet Access**

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced. (20 USC 6777, 47 USC 254)

To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities. Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Student use of district computers to access social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on district computers with Internet access.

Legal Reference:**EDUCATION CODE****51006 Computer education and resources****51007 Programs to strengthen technological skills****51870-51874 Education technology****60044 Prohibited instructional materials****PENAL CODE****313 Harmful matter****502 Computer crimes, remedies****632 Eavesdropping on or recording confidential communications****653.2 Electronic communication devices, threats to safety****UNITED STATES CODE, TITLE 15****6501-6506 Children's Online privacy Protection Act****UNITED STATES CODE, TITLE 20****6751-6777 Enhancing Education Through technology Act, title II, Part D, especially:****6777 Internet safety****UNITED STATES CODE, TITLE 47**

STUDENT USE OF TECHNOLOGY (Continued)

254 Universal service discounts (E-rate)

CODE OF FEDERAL REGULATIONS, TITLE 16

312.1-312.12 Children's Online Privacy Protection Act

CODE OF FEDERAL REGULATIONS, TITLE 47

54.520 Internet safety policy and technology protection measures, E-rate discounts

Management Resources:

CSBA PUBLICATIONS

Cyberbullying: Policy considerations for Boards, Policy Brief, July 2007

FEDERAL TRADE COMMISSION PUBLICATIONS

How to Protect Kids' Privacy Online: a Guide for Teachers, December 2000

MY SPACE.COM PUBLICATIONS

The Official School Administrator's Guide to Understanding MySpace and Resolving Social Networking Issues

WEB SITES

CSBA: <http://www.csba.org>

American Library Association: <http://www.ala.org>

California Coalition for Children's Internet Safety: <http://www.cybersafety.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

Center for Safe and Responsible Internet Use: <http://csriu.org>

Federal Communications Commission: <http://www.fcc.gov>

Federal Trade Commission, Children's Online Privacy protection:

<http://www.ftc.gov/privacy/privacyinitiatives/childrens.html>

U.S. Department of Education: <http://www.ed.gov>

Web Wise Kids: <http://www.webwisekids.org>

Policy adopted: July 7, 1998

Policy revised: June 6, 2000

Revised Policy reviewed:

June 26, 2012 and July 10, 2012

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California

BOARD REPORT

14.4a The Emergency Permit, Declaration of Need for Fully Qualified Educators

The State of California, Commission on Teacher Credentialing requests that we file a Declaration of Need before they will issue any emergency permits to our district. Emergency Permits are no longer available for regular teaching assignments. Should any out-of-state teachers be hired, they would need an emergency Crosscultural and Academic Language Development Certificate (CLAD) to allow them time to meet the California requirements.

Attached is the Emergency Permit Declaration of Need for Fully Qualified Educators.

Recommended Motion: That the Emergency Permit Declaration of Need for Fully Qualified Educators be approved as presented to be effective July 1, 2012 through June 30, 2013.

Moved by:

Seconded by:

Vote:

BOARD REPORT

15.1 "Fracking" in Culver City

Over the next several years hundreds of new oil wells will be drilled in the Inglewood Oil Field which spans across the jurisdictions of the City of Culver City and unincorporated Los Angeles. The location is a heavily populated urban area.

Hydraulic fracturing, also known as "fracking," is generally a technique to increase oil and gas production by injecting fluids at pressures sufficient to create fractures in subsurface rock or other tight geological formations in order to release petroleum or natural gas for extraction.

Board members have expressed their concerns regarding the "fracking" technique. They will discuss the health and safety issues possibly affecting students, staff, and the community.